

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

PUMM-P-007

JOB ORDER
(Non-Inventoriable Items)
OFFICE/DEPARTMENT: PRO

Supplier: MESSAGING SOLUTIONS PROVIDER, INC.
Address: Batangas St., Makati City
Tel. Fax No.: (632) 844-6774
Supplier Registered with: 233-348-722-000 V

Work Order No.: 23_76
Date: 12/22/2023
Term of Payment: COD
Mode of Procurement: Direct Contracting

Please deliver to this office within 60-90 days from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	unit	Repair of Pitney Bowes DM300 Mailing Machine	12,598.00	12,598.00
	1	unit	PSD Battery	25,780.00	25,780.00
			Mainboard	3,064.00	3,064.00
			Labor: Spot Repair		
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX		
			TOTAL		41,442.00
			GRAND TOTAL		41,442.00
			Less: TAX		
			VAT (5%/1.12)		1,850.09
			EWT (2%/1.12)		740.04
			PR No. 23-1213-0353 (5021305001)		
			Requesting Unit: GSU		
			Total - Net of Tax		38,851.87

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: JOSE A. MONES Fiscal Controller III	Funds Available in the amount of: <u>41,442.00</u> EDWARD Q. ESPIRITU FC IV / FMS Chief	APPROVED: DENNIS B. ADRE Regional Vice President MARICAR M. ARZADON, M.D. MOVI Chief, EC&E Leandro G. Santos - VP-Technical Support Group
Work in the: <u>MSD</u> Expense Code: <u>501205001 / MSD-10</u> Budget: <u>P 41,442.00</u> Remarks: <u>ANC / GSA</u>	Received copy of J.O. on December 27, 2023 Date	Signature over Printed Name of Supplier / Representative

