



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

Supplier: TOYOTA DAGUPAN CITY INC.
Address: Brgy. San Miguel, Calasiao, Pangasinan
Tel. Fax No.: (075) 517-3808/ 600-5301/ 522-5284
Supplier Registered with: 004-005-035-000 V

Work Order No.: 23_75
Date: 12/19/2023
Term of Payment: Charge
Mode of Procurement: Direct Contracting

Please deliver to this office within 1-2 weeks from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	8	gal	Repair and Maintenance of Toyota Hiace Commuter Van ZOF 157, ZID 276, ZID 526 and ZOB 638		
	4	pc	Oil	2,950.00	23,600.00
	4	pc	Oil Filter	560.00	2,240.00
	4	btl	Gasket	75.00	300.00
	4	btl	DSL Injector Cleaner	920.00	3,680.00
	4	btl	TWWF	120.00	480.00
			Materials w/ Klima Fresh	900.00	3,600.00
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX		
			TOTAL		33,900.00
			GRAND TOTAL		33,900.00
			Less: TAX		
			VAT (5%/1.12)		1,513.39
			EWT (2%/1.12)		605.36
			PR No. 23-1121-0333 (50213060)		
			Requesting Unit: GSU		
			Total - Net of Tax		31,781.25

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: Funds Available to the amount of: 33,900

JOSE A. MONES
Fiscal Controller III

EDWARD Q. ESPIRITU
FC IV / FMS Chief

APPROVED:

DENNIS B. ADRE
Regional Vice President

With in the COB:

Expense Code:

Budget:

Remarks:

2023
50213060 / 50213060
33,900.00
1122

DEC 20 2023

Received copy of J.O. on

12-29-23

Date

CONFORME:

MARCOS T. BARRALOS
Signature over Printed Name
of Supplier / Representative

