

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER
(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: MOTORPLAZA, INC. (SERVICE SHOP)
Address: Calasiao, Pangasinan
Tel. Fax No. 523-1230
Supplier Registered with: 000-252-124-000 V

Work Order No.: 23_35
Date: 7/10/2023
Term of Payment: Charge
Mode of Procurement: Direct Contracting

Please deliver to this office within 1 week from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	12	ltrs	Periodic Maintenance for Mitsubishi L300 YOL-145 and YON-140		
2	2	pcs	Mineral Oil Diesel	295.00	3,540.00
3	2	pc	Oil Filter	410.00	820.00
4	2	unit	Drain Plug Gasket	112.00	224.00
			Misc	300.00	600.00
			Perform 5,000 km Check-up		-
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX		
			Less: TAX		
			VAT (5%/1.12)		231.43
			PR No. 23-0530-0188 (50213060)		
			Requesting Unit: GSU		
			TOTAL		5,184.00
			Total - Net of Tax		4,952.57

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

Cynthia A. Santos
CYNTHIA A. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:	Funds Available in the amount of: <u>5,184.00</u>	APPROVED:
<i>Jose A. Mones</i> JOSE A. MONES Fiscal Controller III	<i>Edward Q. Espiritu</i> EDWARD Q. ESPIRITU FC IV / FMS Chief	DENNIS B. ADRE Regional Vice President
With in the COB: <u>07/20/23</u>		By: <i>Josephine O. Quiñan</i> JOSEPHINE O. QUIÑAN Division Chief - <u>OK - DRP</u>
Expense Code: <u>50213060/5009 10</u>		
Budget: <u>5,184.00</u>		
Remarks: <u>- TIER 2</u>		
Received copy of J.O. on	Date: <u>7-25-23</u>	CONFORME: <i>MARGIT MANARIL</i> MARGIT MANARIL Signature over Printed Name of Supplier / Representative



AUG 14 2023

RECEIVED BY: *[Signature]*