

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

Supplier: PMF PROFESSIONAL ADVANCEMENT AND CONTINUING EDUCATION
Address: 3 Las Vegas St., Merville Park, Parañaque City
Tel. Fax No.: 02-8823-5929
Supplier Registered with: 290-743-472-000 NV

Work Order No.: 23_33
Date: 6/19/2023
Term of Payment: CHARGE
Mode of Procurement: Negotiated Procurement - Small Value Procurement

Please deliver to this office within/on June 26-27, 29, 2023 from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	lot	Training Fee for the Conduct of Basic Verbal/Oral Communication Skills Enhancement Training via Virtual Platform in 1 batch for 3 days XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	130,000.00	130,000.00
			Less: TAX		
			VAT (1%)		1,300.00
			EWT (2%)		2,600.00
			PR No. 23-0307-0102 (5020201001)		
			Requesting Unit: PRO1 HRU		
			TOTAL		130,000.00
			Total - Net of Tax		126,100.00

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30PM to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS,
Division Chief IV / MSD Chief

Certified Budget Available:

Funds Available in the amount of: 130,000.00

JOSE A. MONES
Fiscal Controller III

EDWARD Q. ESPIRITU
AO IV / OIC-OFMS Chief

With in the COB:

Expense Code:

Bidger:

Remarks:

2023

5020201001-1000 P

P 130,000.00

TIER 2

APPROVED:

DENNIS B. ADRE
Regional Vice President

By: [Signature]
FELICIA M. ARZADON, M.D.
MD, PHILIPPINE BOARD
OIC - OIC

JUN 23 2023

CONFORM:

Ronald S. Bayona

Signature over Printed Name
of Supplier / Representative

Received copy of J.O. on

June 23, 2023

Date

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)



JUN 27 2023

RECEIVED BY: [Signature]