



Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: C.A.B. CAR CARE  
Address: Brgy. Banaoang, De Venecia Road, Calasiao, Pangasinan  
Tel. Fax No.: 0917-9738454  
Supplier Registered with: 942-191-889-000 NV

Work Order No.: 23\_29

Date: 6/6/2023

Term of Payment: Charge

Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within 1 week from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	set	Repair and Maintenance of Toyota Innova SLD-688	1,500.00	1,500.00
	7	liters	Wiper	400.00	2,800.00
	1	pc	Engine Oil	500.00	500.00
			Oil filter	1,000.00	1,000.00
			Brake Cleaning	300.00	300.00
			Change oil (Labor)	1,500.00	1,500.00
			Windshield detailing		
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX		
			TOTAL		7,600.00
			GRAND TOTAL		7,600.00
			Less: TAX		
			VAT (1%)		76.00
			EWT (2%)		152.00
			PR No. 23-0605-0192 (50213060)		
			Requesting Unit: GSU		
			Total - Net of Tax		7,372.00

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

By the authority of the MSD Chief

BY THE AUTHORITY OF the Budget Officer

AYKIM P. AQUINO

FCII

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

SALLY B. GOMEZ

Certified Budget Available:

Funds Available in the amount of: 7,600.00

JOSE A. MONES

EDWARD Q. ESPIRITU  
AO IV / OIC-OFMS Chief

With in the COB:

2023

Expense Code:

50213060 / 50001

Bdget:

P 7,600.00

Remarks:

Ass/GM

By the Authority of the FMS Chief:

JOSE A. MONES

Fiscal Controller III

6/6/23

APPROVED:

DENNIS B. ADRE

Regional Vice President

COMMISSION ON AUDIT  
AUDIT TEAM R1-04 (PHIC Group)

JUN 19 2023

RECEIVED BY: WMA

CONFORME:

ROSE ANN CALIBRATA  
Signature over Printed Name  
of Supplier / Representative