Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P- 007

JOB ORDER
(Non - inventoriable items)

OFFICE/DEPARTMENT: PRO 1

Supplier: AUTO-MEKANIKO MULTI TRADE CORPORATION
Address: Brgy.1, San Francisco, San Nicolas, Ilocos Norte
Tel. Fax No.: 670-6365
Supplier Registered with: 408-758-796-000 V

Work Order No.: 23_16
Date: 3/28/2023
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Please deliver to this office within 5 days from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT Labor	TOTAL AMOUNT Materials
			Repair and Maintenance of Toyota Innova SFH-812			
	1	pc	Brake Cleaner	540.00		540.00
	1	pc	Clutch Disc	4,860.00		4,860.00
	1	pc	Clutch Cover	5,130.00		5,130.00
	1	pc	Pilot Bearing	480.00		480.00
	1	pc	Release Bearing	4,050.00		4,050.00
	1	lot	Pulldown Transmission	6,980.00	6,980.00	
	1	lot	Machine Shop Flywheel	4,050.00	4,050.00	
			xxxxxxxxxxxxx xxx nothing follows xxxxxxxxxxxxxxxxxx	TOTAL	11,030.00	15,060.00
				GRAND TOTAL		26,090.00
			Less: TAX			
			VAT (5%/1.12)			1,164.73
			EWT (2%/1.12)			465.89
			PR No. 23-0327-0134 (50213060)			
			Requesting Unit: LHIO Ilocos Norte	Total - Net of Tax		24,459.38

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.

2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.

3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).

All item/s shall be delivered and accepted by the Procurement Section, 15th Floor, Room 1593 Citystate Ctr. bldg. Pasay City.

4. Delivery Receipt and Sales Invoice shall be required for one time complete delivery of the goods.

5. Defective, incompatible or non-compliant of goods to specification when quoted shall be rejected and returned at the time of delivery.

6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).

7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance

BY THE AUTHORITY OF THE Budget Officer
ROSELA L. FERRER
FISCAL CLERK III 28 MAR 2023

BY THE AUTHORITY OF FMS Chief
AYKIM P. AQUINO 3/28/2023
FC II

Very truly yours,

By the Authority of the Chief, MS
03/28/23
JOSE A. MONES
FISCAL CONTROLLER III

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:

Funds Available in the amount of: ____

JOSE A. MONES
Fiscal Controller III

EDWARD O. ESPIRITU
AO IV / OIC-GFMS Chief

Within the COB:	2023
Expense Code:	50213060 / STOD 10
Debit:	P26,090.00
Remarks:	LHIO-IN

APPROVED:

DENNIS B. ADRE
Regional Vice President

By: MAR 29 2023
MARICAR M. ARZADON, M.D.
MO VII / Chief, HCDMD
OIC-ORVP

Received copy of J.O. on 4-12-23
Date

CONFORME:
Ma. Angelica D. Agayo
Signature over Printed Name of Supplier / Representative

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)
APR 12 2023
RECEIVED BY: ____