



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: **GNS TIRE AND SERVICE CENTER, INC.**

Address: **006 Lucao Dist., Dagupan City**

Tel. Fax No.: **(075) 522-1044; (075) 515-6841**

Supplier Registered with: **006-016-737-000 V**

Work Order No.: **23_12**

Date: **3/8/2023**

Term of Payment: **Charge**

Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within 1 week from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT	
					Labor	Materials
	1	lot	Repair and Maintenance of Toyota Grandia SHY-918	575.00		575.00
			Fuel Filter	40.00	160.00	-
			Tire Rotation Balancing	385.00	385.00	
			Labor			
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX			
			TOTAL		545.00	575.00
			GRAND TOTAL			1,120.00
			Less: TAX			
			VAT (5%/1.12)			50.00
			EWT (2%/1.12)			20.00
			PR No. 23-0302-0079 (50213060)			
			Requesting Unit: GSU			
			Total - Net of Tax			1,050.00

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government tax (VAT) working paper upon receipt of Certificate of Acceptance and Inspection report.

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group) truly yours,



MAR 13 2023

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:

Funds Available in the amount of: 1,120.00

JOSE A. MONES
Fiscal Controller III

EDUARDO ESPRITU
AO IV / OIC-OFMS Chief

With in the COB:

2023

Expense Code:

50213060

Budget:

₱ 1,120.00

Remarks:

ASST/634

APPROVED:

DENNIS B. ADRE

Regional Vice President

By:

JANETTE D. MANAOIS, MD
MEDICAL SPECIALIST IV
OIC - ORVP

MAR 09 2023

Received copy of J.O. on

03-13-2023

Date

CONFORME:

Signature over Printed Name
of Supplier / Representative