

## PURCHASE ORDER

<b>Supplier:</b> <u>PHILCOPY CORPORATION</u>	<b>P.O No.:</b> <u>NCR-P-22-08-006</u>
<b>Address:</b> <u>793 JP Rizal Avenue, Poblacion, Makati City</u>	<b>Date:</b> <u>August 30, 2022</u>
<b>Tel.Fax No.:</b> <u>899-8421</u>	<b>Term of Payment:</b> <u>Government Terms</u>
<b>Supplier Registered with</b> <u>Philgeps</u>	<b>Mode of Procurement:</b> <u>Shopping</u>

Please deliver to this office within 30 Working Days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	7	Units	PAPER SHREDDER, Heavy Duty, can shred paper, CD/DVD disks, plastic cards, number of simultaneously destroyed sheets, paper 70 g/m2: 30-40, dimension (WxDxH) mm: 450 x 450 x 870	39,000.00	273,000.00
			Less:		273,000.00
			EWT: 1% :	2,437.50	
			FVAT: 5% :	12,187.50	14,625.00
				<b>Net Amount:</b>	<b>258,375.00</b>
			<b>PR #:</b>		09-058
			22-0174-NCR-P dated April 22, 2022		

**Conditions:**

- 1. The supplier shall strictly comply with the terms of reference or specifications prescribed by the Corporation.
- 2. The Corporation shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 3. Render your bills in triplicate copies including the original.
- 4. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 15th Working day from the date of the approval of the P.O.
- 5. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

**MARICEL J. MAGLALANG**

OIC, Management Services Division, PRO NCR

Certified Budget Available:	Funds Available in the amount of: Php273,000.00	APPROVED:
<b>YNA MARIE P. HOFILEÑA</b> Designated Budget Officer	<b>WILLIE M. BUMACOD</b> OIC-Section Chief, Fund Management Services	<b>BERNADETTE C. LICO, M.D.</b> Vice President, PRO NCR (or Authorized Representative)
Within the COB: <u>2022</u>	Received copy of P.O on	CONFORME: <u>24 AUG 2022</u>
Expense Code: <u>Office Equipment</u>		
Available Budget: <u>273,000.00</u>		
Remark: <u>P.O. # 22795, 2022</u>		Print Name and Signature of Supplier Representative



## NOTICE OF AWARD

PNA-2022-057

### PROCUREMENT OF SEVEN (7) UNITS PAPER SHREDDER FOR OVP PRO NCR AND ITS BRANCH OFFICES

**FRANCIS LACHICA**

*Product Specialist*

**PHILCOPY CORPORATION**

793 JP Rizal Ave, Poblacion, Makati City

Dear Mr. Lachica,

We are pleased to inform you that your quotation for the procurement of Seven (7) Units Paper Shredder for OVP PRO NCR and its Branch Offices in the amount of Two Hundred Seventy Three Thousand Pesos (Php273,000.00) undertaken through Shopping in accordance with the 2016 revised Implementing Rules Regulations of Republic Act No. 9184, has been determined to be the most advantageous contract to the government.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

  
**BERNADETTE C. LICO, M.D.**

Vice President

PhilHealth Regional Office NCR

Conforme:

  
**FRANCIS LACHICA**

Date: 09-15-2022

