

**REPUBLIC OF THE PHILIPPINES**  
**Philippine Health Insurance Corporation**  
*National Capital Region*  
3rd flr. 68 VCP Kalayaan Bldg. #68 Kalayaan Ave., QC  
Telefax: 441-2579

**PURCHASE ORDER**

Supplier: ZAB ENTERPRISES, INC. P.O No.: NCR-P-22-04-002  
Address: 2151 Sobriedad St. Extn. Cor. Blumentritt Exit Sampaloc Manila Date: April 6, 2022  
Tel.Fax No.: 8523-1031 Term of Payment: Government Terms  
Supplier Registered with Philgeps Mode of Procurement: Shopping

Please deliver to this office within 15 working days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	50	Pad	STICK-ON NOTEPAD, 2"x3", 50mm x 76mm (2x3), 70gsm. (min.), 100 sheets per pad, asstd. Colors	26.00	1,300.00
2	50	Pad	STICK-ON NOTEPAD, 2"x2", 51mm x 51mm 400 sheets per pad, asstd. Colors	87.00	4,350.00
3	85	Pack	STICKER PAPER A4 10pcs/pack	32.00	2,720.00
4	100	Pack	POST IT FLAG Ear Tag	65.00	6,500.00
5	100	Pack	POST IT FLAG Standard Flags	102.00	10,200.00
6	20	Pack	ART PAPER Asstd. Colors 10pcs/pack	14.00	280.00
7	1	Box	Carbon Film A4 100pcs/box	120.00	120.00
Less:					25,470.00
EWT: 1% :					227.41
FVAT: 5% :					1,137.05
Net Amount:					24,105.54
PR #:					04 - 050
22-0036-NCR- P dated Feb. 11, 2022					

**Conditions:**

- The supplier shall strictly comply with the terms of reference or specifications prescribed by the Corporation.
- The Corporation shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
- Render your bills in triplicate copies including the original.
- If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 15th Working day from the date of the approval of the P.O.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

**MARICEL J. MAGLALANG**

OIC, Management Services Division, PRO NCR

Certified Budget Available:	Funds Available in the amount of: <u>Php25,470.00</u>	APPROVED:
<u>YNA MARIE P. HOFILEÑA</u> Designated Budget Officer	<u>WILLIE M. BUMACOD</u> OIC-Section Chief, Fund Management Services	<u>DR. FRANCISCO L. SORIA, JR.</u> Vice President, PRO NCR (or Authorized Representative)
Within the COB: <u>2022</u>	Received copy of P.O on	CONFORME: <u>MRANAS</u>
Expense Code: <u>Reg - Office Supplies</u>		Print Name and Signature of Supplier/Representative
Available Budget: <u>25,470.00</u>		
Remark: <u>Per Corp. Sec. Cert. dated 12/31/2021</u>		



## NOTICE OF AWARD

PNA-2022-023

### **PROCUREMENT OF VARIOUS OFFICE SUPPLIES FOR OVP PRO NCR AND ITS BRANCHES**

**JESUSA GANADOS**

*Sales Coordinator*

**ZAB ENTERPRISES, INC.**

2151 Sobriedad St. Extn. cor. Blumentritt Exit

Balic Balic Sampaloc, Manila

Dear Ms. Ganados,

We are pleased to inform you that your quotation for the procurement of:

Qty	Unit	Description	Unit Price	Total Price
50	Pad	Stick-On Notepad, 2"x3", 50mm x 76mm (2x3), 70gsm. (min.), 100 sheets per pad, asstd. Colors	26.00	1,300.00
50	Pad	Stick-On Notepad, 2"x2", 51mm x 51mm 400 sheets per pad, asstd. colors	87.00	4,350.00
85	Pack	Sticker Paper A4 10pcs/pack	32.00	2,720.00
100	Pack	Post It Flag Ear Tag	65.00	6,500.00
100	Pack	Post It Flag Standard Flags	102.00	10,200.00
20	Pack	Art Paper Asstd. Colors 10pcs/pack	14.00	280.00
1	Box	Carbon Film A4 100pcs/box	120.00	120.00

in the amount of **Twenty-Five Thousand Four Hundred Seventy Pesos (Php25,470.00)** undertaken through **Shopping Mode** in accordance with the 2016 revised Implementing Rules Regulations of Republic Act No. 9184, has been determined to be the most advantageous contract to the government.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

**DR. FRANCISCO Z. SORIA, JR.**

Vice President, PRO NCR

Recommended by:

**LELANIE S. ZAMORA**

Head, Admin Services Section  
PRO NCR

Conforme:

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Date: 4-8-22

P.O. NO. NCR-P-22-04-002