

PURCHASE ORDER

Supplier: **DIAMOND-EMPIRE MARKETING**
Address: **1915 Anonas St., Sta. Mesa, Manila**
Tel.Fax No.: **0917-1395756**
Supplier Registered with **Philgeps**

P.O No.: **NCR-P-22-03-004**
Date: **March 22, 2022**
Term of Payment: **Government Terms**
Mode of Procurement: **Shopping**

Please deliver to this office within **15 working days** from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
Procurement of Various Writing Supplies					
1	10,500	pc	BALLPOINT PEN, Fine point, Blue	15.50	162,750.00
2	150	pc	BALLPOINT PEN, Fine point, Green	15.25	2,287.50
3	150	pc	BALLPOINT PEN, Fine point, Red	15.25	2,287.50
4	200	pc	SIGN PEN, 0.7, blue, gel type	23.75	4,750.00
5	1,290	pc	SIGN PEN, Blue, liquid/gel ink, 0.5mm needle tip	38.50	49,665.00
6	20	pc	SIGN PEN, Red, liquid/gel ink, 0.5mm needle tip	38.50	770.00
7	50	set	MARKER, FLUORESCENT, flat, chisel point, assorted colors, 3	43.25	2,162.50
8	125	pc	MARKER, WHITEBOARD, Red	14.25	1,781.25
9	130	pc	MARKER, WHITEBOARD, Black	14.25	1,852.50
10	100	pc	MARKER, WHITEBOARD, Blue	14.25	1,425.00
11	380	pc	MARKER, PERMANENT PEN, Black, broad tip, non-toxic	23.10	8,778.00
12	350	pc	MARKER, PERMANENT PEN, Blue, broad tip, non-toxic	23.10	8,085.00
			Less:		246,594.25
			EWT: 1% :	2,201.73	
			FVAT: 5% :	11,008.67	
					13,210.40
			Net Amount:		233,383.85
			PR #:		03 - 195
			21-0032-NCR-P dated February 9, 2022		

Conditions:

- The supplier shall strictly comply with the terms of reference or specifications prescribed by the Corporation.
- The Corporation shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
- Render your bills in triplicate copies including the original.
- If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 15th Working day from the date of the approval of the P.O.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

MARICEL J. MAGLALANG

OIC, Management Services Division, PRO NCR

Certified Budget Available:	Funds Available in the amount of: Php246,594.25	APPROVED:
YNA MARIE P. HOFIENA Designated Budget Officer	WILLIE M. BUMACOD OIC-Section Chief, Fund Management Services	DR. FRANCISCO L. SORIA, JR. Vice President, PRO NCR (or Authorized Representative)

Within the COB: 2022	Received copy of P.O on	CONFORME:
Expense Code: Reg. Office Supplies	2/31/2022	MICO MAN 40
Available Budget: 246,594.25		Print Name and Signature
Remarks: Per Corp. Sec. Conf. dated 17/11/2021		of Supplier/Representative



NOTICE OF AWARD

PNA-2022-005

**PROCUREMENT OF VARIOUS WRITING SUPPLIES FOR OVP, PRO NCR
AND ITS THREE (3) BRANCH OFFICES.**

MICO IVAN LAO

General Manager

DIAMOND-EMPIRE MARKETING

1915 Anonas St., Sta. Mesa, Manila

Dear Mr. Lao,

We are pleased to inform you that your quotation for the procurement of Various Writing Supplies in the amount of **Two Hundred Forty Six Thousand Five Hundred Ninety Four Pesos and Twenty Five Centavos (Php246,594.25)** undertaken through Shopping Mode in accordance with the 2016 revised Implementing Rules Regulations of Republic Act No. 9184, has been determined to be the most advantageous contract to the government.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

DR. FRANCISCO Z. SORIA, JR.

Vice President

PRO NCR

Conformed

Date:

MICO IVAN LAO

3/31/2022

