

**CONTRACT AGREEMENT FORM FOR THE PROCUREMENT OF ONE  
(1) LOT (40,300 REAMS) OF PAPER, MULTICOPY, A4, FOR LASER  
PRINTER/INK-JET PRINTER, 80GSM FOR PRO NCR  
(PRO NCR ITB NO. 02, S-2022 PAPER A4)**

**CONTRACT AGREEMENT**

THIS AGREEMENT made the AUG 15 2022 day of 20 between **PHILIPPINE HEALTH INSURANCE CORPORATION** a government-owned and controlled corporation created and existing by virtue of R.A. 7875, as amended by R.A. 11223, otherwise known as the "National Health Insurance Act of 2013", with office address at Citystate Center, 709 Shaw Boulevard, Pasig City, represented herein by its **Officer-in-Charge, Office of the President and CEO, ATTY. ELI DINO D. SANTOS** (hereinafter called "the Entity") of the one part, duly authorized to enter into this Contract, as evidenced by Corporate Order No. 2018-0026 dated April 10, 2018, and **ADVANCE PAPER CORPORATION** of 47 Jordan Valley Village, Baesa Caloocan City, represented by **ILUMINADO M. DE CASTRO IV** (hereinafter called "the Supplier") of the other part, duly authorized to enter into this Contract as evidence by Secretary's Certificate dated 08 January 2022;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly supply and delivery of one (1) lot (40,300 reams) of Paper, Multicopy, A4, for Laser printer/Ink-Jet printer, 80gsm for PRO NCR and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **FIVE MILLION EIGHT HUNDRED FORTY-THREE THOUSAND FIVE HUNDRED PESOS (Php5,843,500.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;













- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **Five Million Eight Hundred Forty-Three Thousand Five Hundred Pesos (Php5,843,500.00)**, **ADVANCE PAPER CORPORATION** agrees to provide the goods and to remedy defects therein in conformity in all respects with the provisions of this Contract in accordance with its Bid.
4. The **PHILIPPINE HEALTH INSURANCE CORPORATION** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.
5. The contract price covers all taxes, including the twelve percent (12%) Value-Added-Tax, customs duties, license fees, freight insurance and other charges which may be imposed on the Product by the foreign and local authorities.
6. Upon submission by **ADVANCE PAPER CORPORATION** of the **STATEMENT OF BILLING ACCOUNT** and other documentary requirements, **PHILHEALTH** shall process within thirty (30) working days after every delivery, and completion/submission of the duly signed contract, duly signed delivery receipt and sales invoice, duly signed/approved inspection report and duly signed certificate of completion.
- PHILHEALTH** shall hold the **five percent (5%)** of the total contract price as retention money or as obligation for "Warranty" in an amount equivalent to **TWO HUNDRED NINETY-TWO THOUSAND ONE HUNDRED SEVENTY-FIVE PESOS (Php292,175.00)** only. Said amount shall only be requested for release after **three (3) months** duration of the warranty period. Provided, however, that the goods supplied and all the conditions imposed under the contract have been fully met. Provided further, that **ADVANCE PAPER CORPORATION** may opt to post a special bank guarantee equivalent to at least five percent (5%) of the total contract price. The said special bank guarantee must have a validity period of **three (3) months** covering the whole duration of the warranty period.
7. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Reiteration of PhilHealth No Gift Policy (Revision 1)" which is deemed incorporated into this contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or juridical entity, whether from the public or private sector, at any time, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

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8. All other terms, conditions and stipulations accompanying this Contract together with all proposals and all mandatory provisions of the IRR of RA 9184, shall form an integral part of the contract between the **PARTIES** hereto.
9. The courts of Quezon City shall have exclusive jurisdiction over any dispute or claim which may arise between the parties under this contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ATTY. ELI DINO D. SANTOS**  
Officer-in-Charge, Office of the President  
and CEO

for:

**PHILIPPINE HEALTH INSURANCE  
CORPORATION**


  
**ILUMINADO M. DE CASTRO IV**  
Account Manager

for:


**ADVANCE PAPER CORPORATION**

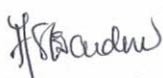
Recommending Approval:


  
**BERNADETTE C. LICO M.D.**  
Vice President, PRO NCR

  
**WALTER R. BACAREZA**  
Vice President for Northern and Central Luzon  
Concurrent Vice President for South Luzon and NCR

Signed in the Presence of:

  
**LELANIE S. ZAMORA**  
Head, Administrative Services Section  
PhilHealth Regional Office NCR

  
Advance Paper Corporation

  
**WILLIE M. BUMACOD**  
OIC, Fund Management Section  
PhilHealth Regional Office NCR

CSF # 2072 - 06-007



Acknowledgment

Identification Card and  
Number

Date/Place of Issue

ATTY. ELI DINO D. SANTOS  
Philippine Health Insurance Corp.

ILUMINADO M. DE CASTRO IV.  
Advance Paper Corporation

~~333~~ 08-9292725-3

REPUBLIC OF THE PHILIPPINES )  
QUEZON CITY ) S.S.

**AUG 15 2022**

BEFORE ME, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_, personally appeared the following persons exhibiting to me their respective government-issued IDs, to wit:

Known to me to be the same persons who executed the foregoing Agreement consisting of \_\_\_\_ pages including the annexes and this page on which the acknowledgement is written and they acknowledged that the same is their free act and deed and that of the corporations being represented.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. 364  
Page No. 37  
Book No. 108  
Series of 2022 \_\_\_\_\_

*Concepcion P. Villareña*  
ATTY. CONCEPCION P. VILLAREÑA  
Notary Public for Quezon City  
Until December 31, 2022  
PTR No. 2442851 / 01-03-2022 / QC  
IBP NO. 093587 / 10-22-2019 / QC  
Roll No. 30457 / 05-09-1980  
MCLE VI - 0030379 / 02-21-2020  
ADM. MATTER NO. NP-001 (2020-2021)  
EXTENDED AS COMMISSION UNDER B.M 3795  
TIN NO. 131-942-754-000

*[Signature]*

*[Signature]*

*[Signature]*