

CONTRACT OF SERVICES
Training on Quality Management System-Ease of Doing Business

The **PHILIPPINE HEALTH INSURANCE CORPORATION REGIONAL OFFICE IVA (PHIC)**, a government owned and controlled corporation duly organized and existing by virtue of Republic Act No. 7875, as amended, with Regional Office at Lucena Grand Central Terminal, Brgy. Ilayang Dupay Lucena City, represented herein by its Regional Vice President **DANILO M. REYNES, MD, MPA**, who is authorized for this purpose through Corporate Order No. 2018-0026 New Delegation and Signing Authority (DSA), a copy of which is attached as **Annex "A"**, hereinafter referred as the "**PHIC**"

-and-

PERSONNEL OFFICERS ASSOCIATION OF THE PHILIPPINES (POAP), INC., a sole proprietorship duly registered with Securities of Exchange Commission (SEC) and existing under the laws of the Republic of the Philippines with business address at No. 9 Biscayne Street, South Fairview, Brgy. Fairview Park, Quezon City, represented herein by its Proprietor, **SOMERADO M. PANDAPATAN** hereinafter referred as the "**SECOND PARTY**"

WITNESSETH

That **PHIC** and **SECOND PARTY** in consideration of the mutual covenants and agreement made herein, by one to the other, by these presents enter into a Contract Agreement whereby **PHIC** secure the services of the **SECOND PARTY** wherein the latter will undertake to perform such services on the following terms and conditions:

1. In this Agreement, words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.
2. The Supplier's Bid or filled-out Request for Quotation shall form and be read and construed as part of this Agreement and attached hereto as **Annex "B"**.
3. In consideration of the payments to be made by **PHIC** to **POAP** as hereinafter mentioned, **POAP** hereby covenants with **PHIC** to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. **PHIC** hereby covenants to pay **POAP** in consideration of the provision of the goods and services and the remedying of defects therein the Contract Price in the manner prescribed by the contract.
5. The contract price covers the costs of all Deliverables Items and Services and includes all applicable taxes, including the 12% Value-Added-Tax, customs duties, license fees, freight, insurance, cost of importation, transportation and delivery at the time and locations specified and other charges which may be imposed on the Product by foreign and local authorities.
6. **POAP** hereby covenants to deliver in favor of **PHIC** the **Training on Quality Management System-Ease of Doing Business** and the services related hereto, in accordance with the technical specifications as stated in **Annex "C"** of this contract.
7. This contract agreement shall be payable in the total amount of **Three Hundred Thirty Six Thousand Pesos (Php 336,000.00)**. **PHIC** shall pay **POAP** for the service rendered and accepted by **PHIC** within fifteen (15) working days upon submission of **POAP** of the **STATEMENT OF BILLING ACCOUNT** and other documentary requirements as may be required by **PHIC** as condition for payment, provided that the same has been verified to be correct by **PHIC**. Contract duration starts within one (1) day from receipt of signed Contract by **POAP** and ends by August 16, 2022 or upon consumption of contract amount whichever may come first.
8. Both parties hereby warrant that they have the authority and capacity to enter and sign in this contract.
9. All other terms, conditions and stipulations accompanying this Contract together with all proposals and all mandatory provisions of the 2016 Revised Implementing Rules and Regulations of R.A. No. 9184, shall form as integral parts of this contract between the **PARTIES** hereto.

SOMERADO M. PANDAPATAN
POAPS Inc.

PRO IV-A, Represented by: DANILO M. REYNES, MD, MPA
Regional Vice President

BENJIE A. CUVINAR
Division Chief, MSD

Witness for Personnel Association of the Philippines Inc.

ARON R. RIANO
Witness for Phil Health

The parties hereby certify that they have read or caused to be read to them each and every provision of this Contract and that they have fully understood the same.

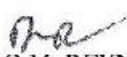
**PHILIPPINE HEALTH
INSURANCE CORPORATION**

**PERSONNEL OFFICERS
ASSOCIATION OF THE
PHILIPPINES (POAP), INC.**

Recommended by:


BENJIE A. CUVINAR
Division Chief, MSD
PRO IVA

Approved by:

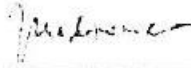

DANILO M. REYNES, MD, MPA
FIRST PARTY
RVP, PRO IVA

by:


SOMERADO M. PANDAPATAN
SECOND PARTY
Personnel Officers Association of the Philippines
Inc.

SIGNED IN THE PRESENCE OF:


ARON R. RIANO
Witness for PhilHealth



Witness for POAP



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

PhilHealth Regional Office IVA
Lucena Grand Central Terminal, Brgy. Mayang Dupay, Lucena City
Call Center (02) 8441-7442 | Contact Number (042) 373-7554
www.philhealth.gov.ph | region4a@philhealth.gov.ph



UNIVERSAL HEALTH CARE
Philippine Health Insurance Corporation

CERTIFICATE OF AVAILABILITY OF FUNDS (CAF)

Cost Center	MSD	ROF#:	2022-0138	07/14/2022
		CAF#:	2022-0138	07/14/2022
Particulars			Account Code (to be filled out by Budget)	Amount
TRAINING ON QUALITY MANAGEMENT SYSTEM-EASE OF DOING BUSINESS			5020201001	₱336,000.00
Payee: PERSONNEL OFFICERS ASSOCIATION OF THE PHILIPPINES, INC.				
Reference: CONTRACT NO. 2022-03-024				
TOTAL				₱336,000.00

REQUESTED BY	FUNDS AVAILABLE	CERTIFICATION
Certified: Charges to budget necessary, lawful and under my direct supervision	Certified: Budget available and earmarked for the purpose, as indicated above	Certified: Funds available for disbursement; herein described; in the amount specified
Signature:	Signature:	Signature:
Printed Name: Benjie A. Cuvinar	Printed Name: Ma. Pamela B. Leynes	Printed Name: Aron R. Riano
Position: Division Chief IV	Position: Budget Officer - Designate	Position: Fiscal Controller IV
Office: MSD	Office: MSD-FMS	Office: MSD-FMS
Date: 7/14/22	Date: 7/14/22	Date: 7/14/22
Remarks:	Remarks:	Remarks:



ABSTRACT OF QUOTATIONS

(as supporting document to PO and JO)

QTY	UNIT	ITEM DESCRIPTION	Personnel Officers Association of the Philippines Inc.		SAS Management Inc.		Businessmaker Academy	
			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
180	Box	Training Fee on Quality Management System - East of Daring Business	1,865.67	336,000.00	4,000.00	720,000.00	3,833.33	690,000.00
		nothing follows			125.00	56,100.00		
						806,400.00		

PR No. Requesting Unit
 Recommending Award to
 Reason for award
 Delivery Period: until

2022-01-052
 Personnel Officers Association of the Philippines Inc.
 LCRQ
 June 2022

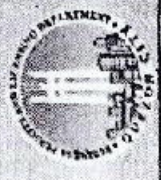
Warranty:
 Price Validity
 Terms of Payment
 Other info

Prepared by <i>[Signature]</i> JONATHAN TRAVELOS HEAD	Recommending Approval: <i>[Signature]</i> CECILIA L. PUREZA AOI, DIC 550	Approved by <i>[Signature]</i> JOSEPH ABRAHAM R. REJINO AOI, DIC 550
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Republic of the Philippines
QUEZON CITY
 Metro Manila
BUSINESS PERMITS AND LICENSING DEPARTMENT
 Telephone No. 988-4242 Loc. 8174 / 8231



PERMIT TO OPERATE

Applicant's Name 12-013414	Type of Application RENEWAL	Official Receipt No. B-2022-000-162-0000501	Amount Paid 8,597.00
Date Issued 01/30/2022	Date Expires JANUARY 30, 2023	Period Covered 1-4 2022	Date of Payment 01/27/2022

PERSONNEL OFFICERS ASSOCIATION OF THE PHILIPPINES (POAP), INC.

PERSONNEL OFFICERS ASSOCIATION OF THE PHILIPPINES (POAP), INC.

Business Name NO. 9 BISCAYNE ST., SOUTH FAIRVIEW FAIRVIEW 5		Business Address NO. 9 BISCAYNE ST., SOUTH FAIRVIEW FAIRVIEW 5	
Kind of Business CONTRACTOR		Requirements	
Clearance No.		Validity	
Local Certificate (CPDO)		2021-05-05 to 2022-06-08	
Fire Safety Inspection Certificate (BFP)		FOR COMPLIANCE	
Sanitary Permit (CHD)		NOT REQUIRED	
Barangay Clearance (BC)		NOT REQUIRED	
Tourism Accreditation		NOT REQUIRED	
Traffic Clearance (CPUG)		NOT REQUIRED	
Environmental Clearance		FOR COMPLIANCE	
Occupational Permit of employees (BFLD)		FOR COMPLIANCE	
Business Type: Corporation		SSS No.	
Total No. of Employees Male: 0 Female: 2		SSS No.	

NAME OF COMPANY PRESIDENT: **MA. JOSEFINA G. BELMONTE**
 UNPAID STOCK, NON-PAYMENT OF PERMIT FEES AND CITY TAXES, ERASURE/ALTERATIONS WILL INVALIDATE THIS PERMIT
 VALID FOR ONE (1) YEAR FROM DATE OF ISSUE PURSUANT TO CITY ORDINANCE NO. 98-2013, S-2011, SUBJECT TO PROVISIONS OF APPLICABLE LAWS, ORDINANCES, RULES AND REGULATIONS PERTINENT TO THE CONDUCT OF BUSINESS. FAILURE TO COMPLY SHALL
 REVOKE/CANCEL THIS PERMIT.



ANY ERASURE/ALTERATION WILL INVALIDATE THIS PERMIT
 For and by the Authority of the City Mayor:
MA. JOSEFINA G. BELMONTE

[Signature]

MA. MARGARITA T. SANTOS
 City Government Department Head III

NO. AN- 176874

Printed by: **KATH ANGELICA EDILLOR**

- Reminders:**
- NON-TRANSFERABLE AND VALID ONLY WITH CORRESPONDING OFFICIAL RECEIPTS SHOWING PAYMENT OF PERMIT FEES AND CITY TAXES. ERASURE/ALTERATIONS WILL INVALIDATE THIS PERMIT.
 - FAILURE TO RENEW THIS BUSINESS PERMIT/LICENSE WITHIN THE PRESCRIBED PERIOD SHALL SUBJECT THE TAXPAYER TO A TWENTY-FIVE PERCENT (25%) SURCHARGE OF THE PERMIT FEE.
 - THIS PERMIT SHALL BE POSTED CONSPICUOUSLY AT THE PLACE OF BUSINESS AND SHALL BE PRESENTED AND/OR SURRENDERED TO CONCERNED AUTHORITIES UPON DEMAND.
 - SURRENDER THIS PERMIT WITHIN 30 DAYS UPON CLOSURE OF BUSINESS TO AVOID PENALTY.
 - SUBJECT TO COMPLIANCE TO ORDINANCES RELATED TO CONDUCT OF BUSINESS.

[My PhilGEPS](#)[My Organization](#)[My Profile](#)[Opportunities](#)[Catalogue](#)

Thursday, May 26, 2022 01:41 PM

Allan Jeffrey Datanguino PRO-IVA

[» Log-out](#)

Organization Profile

PERSONNEL OFFICERS ASSOCIATION OF THE PHILIPPINES (POAP), INC.

Room 310 Delta Bldg., West Avenue, Cor. Quezon Avenue, Bryn. West Triangle, Quezon City
Quezon City
Metro Manila
NCR
Philippines

Organization Member Type:	Supplier
Organization Number:	212708
Registration Date:	04-Oct-2017
Registration Type:	Red
Form of Organization:	Corporation
Organization Type:	Non-Government Organizations
Business Category:	Consulting Services
Business Tax Identification Number:	000802794000
SEC Certificate Number:	CN201014103
SEC Registration Date:	03-Sep-2010
Capitalization:	Php 15,000.00
Agency Registration:	No
Blacklisted:	No

[Contact](#)[AYSON, LORETA G](#)

63-02-573081

This is available in Searching PBR/RecordCPI in the Treasury Database

Branch
$$S_{2n-1} + 1 = 2n$$
[illegible]

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF QUEZON CITY) S.S.

AFFIDAVIT

I, *Somerado M. Pandapatan*, of legal age, *Married*, Filipino, and residing at No. 9 Biscayne Street, South Fairview, Brgy. Fairview Park, Quezon City 1118, after having been duly sworn in accordance with law, do hereby depose and state that:

I am the President or authorized representative of *Personnel Officers Association of the Philippines (POAP), Inc.* with office address at No. 9 Biscayne Street, South Fairview, Brgy. Fairview Park, Quezon City 1118;

As the President or authorized representative of *Personnel Officers Association of the Philippines (POAP), Inc.*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *Training on Quality Management System-Ease of Doing Business*;

Personnel Officers Association of the Philippines (POAP), Inc. is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

Personnel Officers Association of the Philippines (POAP), Inc. is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

The President is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

Personnel Officers Association of the Philippines (POAP), Inc. complies with existing labor laws and standards; and

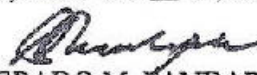
Personnel Officers Association of the Philippines (POAP), Inc. is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;

- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *Training on Quality Management System-Base of Doing Business*

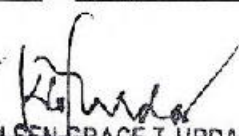
Personnel Officers Association of the Philippines (POAP), Inc. did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this 28 day of MAY, 2022 at QUEZON CITY, Philippines.


SOMERADO M. PANDAPATAN
 Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this 28 day of MAY, 2022 at QUEZON CITY, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with n.o. _____ and his/her Community Tax Certificate No. 13096051 issued on 5-26-22 at Mandaluyog.

Witness my hand and seal this 28 day of MAY, 2022


ATTY. KRISLEEN GRACE T. URDAS
 Notary Public
 Serial No. of Commission 1111 December 31, 2023
 Notary Public for IBP No. 169522 / 11-29-21 / Q.C.
PTR No. 303534 D/5-12-21 Q.C.
 Roll of Attorneys No. Roll No. 63450
 PTR No. _____ Adm. Matter No. NP-015 (2022-2023)
 IBP No. _____ MCLE No. VII-0015528
 Add. 100 Pontiac Cor. Consul St.,
 Fairview, Quezon City

Doc. No. 18
 Page No. 04
 Book No. XIV
 Series of 2022

* This form will not apply for WB funded projects



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

PhilHealth Regional Office IVA
Lucena Grand Central Terminal, Brgy. Bayang Dupay, Lucena City
Call Center: (02) 8441-7442 | Contact Number: (042) 373-7554
www.philhealth.gov.ph | region4a@philhealth.gov.ph



UNIVERSAL HEALTH CARE
PROTECTING ALL WITH THE BEST OF US

PURCHASE REQUEST (PR)

PhilHealth Regional Office IVA

Department / Office : **PRO IV A**

PR No. : **2022-01-052**

Division : **MSD**

Date : **May 17, 2022**

Item No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Total Cost
1	pax	TRAINING FEE Training on Quality Management System Ease of Doing Business	180	1960	352,800.00
		*****nothing follows*****			
		C.O.B. / Trust: 2022 COB			
		Expense Code: 5020201001			
		Charge to: MSD			
		Budget Limit: 352,800.00			
		Signature:			
		Ma. Pamela B. Leynes			
				Grand Total	352,800.00

We certify that the items and corresponding amount listed above are based on the CY 2022 COB and within the approved 2022 app. All items requested under this PR SHALL NOT, hereinafter, be available for realignment, unless cancelled within the prescribed period.

PURPOSE: Training on Quality Management System Ease of Doing Business

	Prepared By:	Requested By:	Recommended By:	Approved:
Signature:				
Printed Name:	JONATHAN T. JAVELOSA	OLIVER A. INOCENCIO	BENJIE A. CUVINAR	DANILO M. REYES, MD, MPA
Designation:	HRMO I	HRMO III	MSD Chief	Regional Vice President
Date:			5/16/22	5/16/22



APPROVED BUDGET FOR THE CONTRACT (ABC)
Training on Quality Management System Ease of Doing Business
 within PRO IVA

Contract Duration: June 2022

ABC No.: 2022-0078
 Date: 8/18/22

ITEM NO. (a)	DESCRIPTION (b) <i>TRAINING REEQ</i>	QTY (c)	UNIT (d)	CURRENT MARKET PRICE (e)	No. Of Days/Nights (If Applicable) (f)	Sub-Total (g)=[(c) (e) (f)]	5% Contingency for Price Escalation (h)=[(g) (5%)]	TOTAL COST (i) =(g)+(h)
1	Training on Quality Management System Ease of Doing Business	180	pax	1,960.00		352,800.00		352,800.00
	nothing follows							
TOTAL								352,800.00

Prepared by:

Certified Funded in COB

Recommended for Approval:

Approved:

JONATHAN JAVELOSA
 HRMO I

ARON R. RIANO
 Head, RMS

BENJIE A. CUVINAR
 Division Chief, MSD

DANILO M. REYNES, MD, MPA
 Regional Vice President



TECHNICAL SPECIFICATIONS

Training on Quality Management System Ease of Doing Business

The following items with the corresponding minimum specifications were subject for procurement as part of Training on Quality Management System Ease of Doing Business:

Quantity	Particulars	Minimum Specifications
180	Training Fee/Training schedule	- To be paid Fifteen (15) days after the issuance of Statement of Account/ Billing Statement; - Two (2) days session per batch consisting of Six (6) batches with a minimum of thirty (30) pax per day
180	Training Platform	The said training will be done thru virtual platform
	Others	Issuance of Training Certificates and Training Handouts needed for the said training

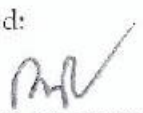
Prepared by:


JONATHAN T. JAVELOSA
HRMO I

Recommending Approval:


BENJIE A. CUVINAR
Division Chief IV, MSD

Approved:


DANILO M. REYNES, MD, MPA
Regional Vice President