

PURCHASE ORDER

OFFICE/DEPARTMENT: ADMINISTRATIVE SECTION, GENERAL SERVICE UNIT

PO No. 2022-098

Date: 10/21/2022

Terms of Payment: Charge

Mode of Procurement: Negotiated Procurement
Small Value Procurement

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	780	pcs	Corporate Kanutta Mug	55.00	42,900.00
			XXXXXXXXXXXXXXXXXXXX Nothing Follows XXXXXXXXXXXXXXXXXXXXXXXX	Total	42,900.00
			Less: VAT (1%)	429.00	
			EWI (1%)	429.00	858.00
			PR No. 22-0909-0233 (5029901002)		
			PURPOSE: For PAU to be used as Corporate giveaways/promotional items for corporate events, local events and other promotional activities	TOTAL	42,042.00

- 1 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
- 2 If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or email.
- 3 For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts should be submitted by the supplier.
- 4 Delivery Receipt and/or Sales Invoice shall be required for one-time complete delivery of the goods.
- 5 The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporate into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or judicial entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- 6 PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
- 7 In case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made "In cash" or "In check" three (3) calendar days.
- 8 Deliveries should be made within 8:00AM to 3:00PM on working days on or before the date stipulated in the PO.

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:		Funds Available in the amount of: <u>\$2.90</u>	
JOSE A. MONES Fiscal Controller-III		EDWARD Q. ESPINOSA AD IV / OIC-OFMS Chief	
With in the COB:		CY2022	
Expense Code:		5029101002	
Budget:		42900	
Remarks:		PAU/HO SUPPORT	
Conforms:		Date: <u>11-2-2022</u>	
Signature over Printed Name and Position of Authorized Representative		Date	

APPROVED: _____
By the Authority of the RVP:
JOSEPHINE Q. QUITON
Division Chief - FOD
DENNIS B. ADRE
Regional Vice President, PRO1

