

PURCHASE ORDER

OFFICE/DEPARTMENT: ADMINISTRATIVE SECTION, GENERAL SERVICE UNIT

Supplier: LIMPAN COMMERCIAL
Address: #378 AB Fernandez Avenue, Dagupan City, Pangasinan
Tel./Fax No.: (075) 523-7399
Supplier Registered with: 102-278-100-000 V

PO No. 2022-082
Date: 10/4/2022
Terms of Payment: Charge
Mode of Procurement: Shopping

Please deliver to this office 30 - 45 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	31	box	Envelope Expanding Kraft board, with smooth surface, size: 380mm x 250mm min. of 285 gsm for legal size papers/documents, with string and eyelet, 100 pcs/box	1,100.00	34,100.00
2	108	piece	Folder Pressboard, plain, for letter size papers/documents	12.80	1,382.40
3	6	bottle	Glue 130 grams	50.00	300.00
4	31	piece	Marker Whiteboard, Black	38.00	1,178.00
5	15	piece	Marker Whiteboard, Red	38.00	570.00
6	111	box	Rubber Band Size-18, transparent, approx. 445g./box	150.00	16,650.00
7	249	box	Staple Wire for Standard Stapler, 26/6 no.35, 500s/box	40.00	9,960.00
			XXXXXXXXXXXXXXXXXXXX Nothing Follows XXXXXXXXXXXXXXXXXXXXXXX	Total	64,140.40
			Less: VAT (5%/1.12)		2,863.41
			EWY (1%/1.12)		572.68
			PR No. 22-0921-0249 (5020301001)		
			PURPOSE: For PRO 1 use (From APP Amendment Batch 8)	TOTAL	60,704.31

Terms & Conditions:

- In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or email.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts should be submitted by the supplier.
- Delivery Receipt and/or Sales Invoice shall be required for one-time complete delivery of the goods.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Restoration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporate into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or judicial entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
- In case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made "in cash" or "in check" three (3) calendar days.
- Deliveries should be made within 8:00AM to 3:00PM on working days on or before the date stipulated in the PO.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: <u>64,140.40</u>	Funds available in the amount of: <u>64,140.40</u>
JOSE A. MONES Fiscal Controller III	EDWARD Q. ESPIRITU AO IV / OIC-OFMS Chief
With in the COB: <u>CY2022</u>	
Expense Code: <u>5020 301 001</u>	
Budget: <u>64,140.40</u>	
Remarks: <u>VARIOUS COST CTR</u>	
Conforme: <u>REA</u>	
Signature over Printed Name and Position of Authorized Representative	

APPROVED:

By the authority of the AO/PS:

JOSEPH Q. QUINTON
Division Chief IV / MSD Chief

Regional Vice President, PRO1

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)

NOV 07 2022

RECEIVED BY: [Signature]