

PURCHASE ORDER

OFFICE/DEPARTMENT: ADMINISTRATIVE SECTION, GENERAL SERVICE UNIT

Supplier: MICHAEL'S CATERING SERVICES

Address: Brgy. 17 NIA Road, Laoag City

Tel. Fax No.: _____

Supplier Registered with: 271-626-704-000 V

PO No. 2022_002

Date: 3/18/2022

Terms of Payment: Charge

Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within on March 21-25, 2022 from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1			Snacks and Drinks for March 21 to 25, 2022		10,000.00
			xxxxxx Nothing Follows xxxxx		
			Less:		
			VAT (5%/1.12)		446.43
			PR No. 22-0314-0070 (5029918001)		
			PURPOSE: For Clients of LHIO Ilocos Norte in celebration of PhilHealth 27th Anniversary		
			TOTAL - NET		9,553.57

Terms & Conditions:

- In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts should be submitted by the supplier.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporate into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or judicial entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
- In case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made "in cash" or "in check" three (3) calendar days.
- Deliveries should be made within 8:00AM to 3:00PM on working days on or before the date stipulated in the PO.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: Funds Available in the amount of:

JOSE A. MONES
Fiscal Controller III

EDWARD Q. ESPIRITU
AO IV / OIC-OFMS Chief

With in the COB:

Expense Code:

Budget:

Remarks:

CY 2022

5029918001

10,000.00

NOPE/ NO SUPPORT

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)



MAR 23 2022

RECEIVED BY: _____

APPROVED:

DENNIS B. ADRE

Regional Vice President, PRO1

MAR 21 2022

Date

Conforme:

MICHAEL V. GUYRA

Date: 03/22/2022

Signature over Printed Name and Position of Authorized Representative