

Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

**JOB ORDER**  
(Non - Inventoriable Items)  
OFFICE/DEPARTMENT: PRO 1

Supplier: APILADO NORTH SHUTTERS & CONSTRUCTION  
Address: San Fernando City, La Union  
Tel. Fax No.:  
Supplier Registered with: 280-660-906-000 V

Work Order No.: 22\_43  
Date: 10/13/2022  
Term of Payment: Charge  
Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within 7 days from receipt hereof of the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	lot	Repair of Roll-up Door including Labor & Materials XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX Less: TAX VAT (5%/1.12) EWT (2%/1.12) PR No. 22-0927-0255 (5021309002) Requesting Unit: LHIO La Union-PSO Agoo	14,896.00 TOTAL 665.00 266.00 Total - Net of Tax	14,896.00 14,896.00  931.00 13,965.00

**Terms & Conditions**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

**CYNTHIA S. SANTOS** By the Authority of the RVP:  
Division Chief IV / MSD Chief

Certified Budget Available: 14,896.00  
Funds Available in the amount of: 14,896.00  
**JOSE A. MONES**  
Fiscal Controller III  
**EDWARD Q. ESPIRITU**  
AO IV / OIC-OFMS Chief

APPROVED:

**JOSEPHINE Q. QUINTON**  
DENGRILL - RVP  
Regional Vice President (RVP)

Within the COB: 6/10/2022  
Expense Code: 5021309002  
Budget: 14,896.00  
Remarks: WITH BUDGET AMENDMENT BATCH 8

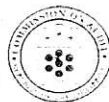
Received copy of J.O. on

11-02-2022  
Date

CONFORME:

**JESSICA Q. PADOR**  
Signature over Printed Name  
of Supplier / Representative

**COMMISSION ON AUDIT**  
AUDIT TEAM R1-04 (PHIC Group)



NOV 03 2022

RECEIVED BY: ay