

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: **DENNIS & NOLI AUTO REPAIR SHOP**
Address: **San Miguel, Calasiao, Pangasinan**
Tel. Fax No.: **0929-2448241**
Supplier Registered with: **935-755-273-000 NV**

Work Order No.: **22_38**
Date: **8/16/2022**
Term of Payment: **Charge**
Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within 1 week from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	pc	Repair and Maintenance of Toyota Grandia SHY-918	3,850.00	3,850.00
	1	pc	Clutch Lining	5,500.00	5,500.00
	1	pc	Pressure Plate	1,800.00	1,800.00
	1	pc	Release Bearing	350.00	350.00
	6	pcs	Pilot Bearing	80.00	480.00
			Grease Fittings	3,500.00	3,500.00
			Labor		
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	TOTAL	15,480.00
			Less: TAX		
			VAT (1%)	154.80	154.80
			EWT (2%)	309.60	309.60
			PR No. 22-0803-0202 (50213060)	Total - Net of Tax	15,015.60
			Requesting Unit: GSU		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1505 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS

Division Chief IV / MSD Chief

Certified Budget Available: _____		Funds Available in the amount of: <u>15,480.00</u>		APPROVED:	
JOSE A. MONES Fiscal Controller III		EDWARD Q. ESPIRITU AO IV / OIC-OFMS Chief		DENNIS B. ADRE Regional Vice President	
With in the COB: <u>8/20/22</u>		Expense Code: <u>50213060</u>		BUDGET: <u>15480</u>	
Remarks: <u>ACC-GCU</u>		STOB 10			
Received copy of J.O. on <u>8/17/2022</u>				CONFIRMED: DENNIS B. ADRE Signature over Printed Name of Supplier / Representative	

