Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - inventoriable items)

OFFICE/DEPARTMENT: PRO 1

Supplier: SOLIS APPLIANCE SERVICE CENTER
Address: Marcos Ave., Palamis, Alaminos City, Pangasinan
Tel. Fax No.: 632-4626
Supplier Registered with: 176-630-529-000 V

Work Order No.: 22_36
Date: 7/29/2022
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Please deliver to this office within 10 days from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Cleaning and Maintenance of Aircon for 3rd Qtr.		
	1	unit	Floor Mounted Aircon	1,300.00	1,300.00
	3	units	Wall Mounted Aircon	1,000.00	3,000.00
			xxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxx	TOTAL-L&M	4,300.00
			Less: TAX		
			VAT (5%/1.12)		191.96
			PR No. 22-0725-0197 (5021305001)		
			Requesting Unit: LHIO Western Pangasinan	Total - Net of Tax	4,108.04

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:50PM during Mon/Wed/Fri (MWF).

All items shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.

4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible, or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available

JOSE A. MONES
Fiscal Controller III
7/29/2022

Funds Available in the amount of 4,300.00 by the ... of the FMS Chief

EDWARD Q. ESPIRITU
AO IV / OIC-OFMS Chief

JOSE A. MONES
Fiscal Controller III
7/29/2022

APPROVED:

DENNIS B. ADRE
Regional Vice President

Within the ...	CY2022
Expense Code	5021305001
Budget	4300
Branch	WP LHIO

STUB 10

Received copy of J.O. on 08-04-2022
Date

CONFORME:
Ben ...
Signature over Printed Name of Supplier / Representative

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)
AUG 04 2022
RECEIVED BY: