Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - inventoriable items)

OFFICE/DEPARTMENT: PRO 1

Supplier: STARMAN ENTERPRISES INC.
Address: Tanaytay, Alaminos City, Pangasinan
Tel. Fax No.: 0917-5597344
Supplier Registered with: 408-443-903-002 V

Work Order No.: 22_35
Date: 7/29/2022
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Please deliver to this office within 15 days from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT Labor	TOTAL AMOUNT Materials
			Repair and Maintenance of Toyota Innova SFH-811			
	7	liters	Repsol driver 10w40	400.00		2,800.00
	1	pc	Flushing Oil	200.00		200.00
	1	pc	Oil Filter	450.00		450.00
	2	pcs	Wiper Blade	600.00		1,200.00
			Labor for Change Oil	450.00	450.00	
			Labor for Change of wiper blade	350.00	350.00	
			xxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxx	TOTAL	800.00	4,650.00
				GRAND TOTAL		5,450.00
			Less: TAX VAT (5%/1.12)			243.30
			PR No. 22-0725-0196 (50213060) Requesting Unit: LHIO WP	Total - Net of tax		5,206.70

Terms & Conditions

1. The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above items shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. [illegible] of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri [illegible]

All goods shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1502 Citystate Ctr. Bldg. Pasig City.

4. Delivery Receipt and Sales Invoice shall be required for one time complete delivery of the goods.
5. Defective, incompatible, or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

4,650.00

Certified Budget Available by the Authority of 7/29/2022	Funds Available in the amount of [illegible] Division Chief	APPROVED:
JOSE A. MONES Fiscal Controller III MARIMEL C. BRAVO Fiscal Controller II	EDWARD Q. ESPIRITU AO IV / OIC-OFMS Chief JOSE A. MONES Fiscal Controller III 7/29/2022	DENNIS B. ADRE Regional Vice President
Budget Ref CY: CY2022 Expense Code: 50213060 SPB10 Budget: 5450 Remarks: WP LHIO		
Received copy of J.O. on:	08/04/22 Date	CONFORME: VIVIANE [illegible] Signature over Printed Name of Supplier / Representative

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)
AUG 04 2022
RECEIVED BY: