




Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER
(Non-Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)

 **JUL 19 2022**

RECEIVED BY: as **COMM-P-007**

Supplier: GNS TIRE & SERVICE CENTER INC.
Address: 006 Lucao District, Dagupan City
Tel. Fax No.: (075) 523-9828
Supplier Registered with: 006-016-737-000 V

Work Order No.: 22_32
Date: 7/15/2022
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within 1 week from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT	
					Labor	Materials
	1	set	Repair and Maintenance of Toyota Innova SLD-688	2,500.00		
	4	pcs	Brake Pads	450.00		2,500.00
	1	pc	Injector Seal	1,260.00		1,800.00
	1	pc	Valve Cover Gasket	375.00		1,260.00
			Silicon Gasket	375.00		375.00
			Labor: Replacement of Brake Pads	375.00	375.00	
			Labor: Replace Valve Cover Gasket and Injector Seal	910.00	910.00	
			Labor: Gas for cleaning	150.00	150.00	
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	TOTAL	1,435.00	5,935.00
			Less: TAX	GRAND TOTAL		7,370.00
			VAT (5%/1.12)			329.02
			PR No. 22-0711-0182 (50213060)	Total - Net of Tax		7,040.98
			Requesting Unit: GSU			

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: By the Authority of <u>JOSE A. MONES</u> Fiscal Controller III		Funds Available in the amount of <u>7,370.00</u> By the Authority of the FMS Chief <u>JOSE A. MONES</u> AO IV / OIC, QFMS Chief Fiscal Controller III		APPROVED: <u>MARICAR ARZADON, M.D.</u> Medical Regional Vice President	
With in the COB: <u>CY2022</u> Expense Code: <u>50213060</u> Bdgct: <u>2370</u> Remarks: <u>ACC-664</u>		<u>STOB 10</u>		JUL 15 2022	
Received copy of J.O. on <u>7/19/2022</u> Date		CONFIRMED: <u>JACKIE LOU ACORDA</u> Signature over Printed Name of Supplier / Representative			