

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

Supplier: GNS TIRE & SERVICE CENTER INC.
Address: 006 Lucao District, Dagupan City
Tel. Fax No.: (075)515-6841/523-0138
Supplier Registered with: 006-016-737-000 V

Work Order No.: 22_23
Date: 6/14/2022
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within 1 week from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT	
					Labor	Materials
	7	ltrs	Repair and Maintenance of Toyota Innova SLD-688	545.00		3,815.00
	1	pc	Engine Oil	430.00		430.00
	1	pc	Oil Filter	482.00		482.00
			Brake Cleaner	321.00	321.00	
			Labor for change oil	696.00	696.00	
			Labor for clean and check 4 wheel brakes			
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	TOTAL	1,017.00	4,727.00
				GRAND TOTAL		5,744.00
			Less: TAX			
			VAT (5%/1.12)			256.43
			PR No. 22-0609-0152 (50213060)	Total - Net of Tax		5,487.57
			Requesting Unit: GSU			

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

APPROVED: [Signature]
MARICAR M. ARZADON, M.D.
MO VII / CHIEF OF DIVISION
Regional Vice President

Certified Budget Available:

Funds Available in the amount of: 5,744.00

[Signature]
JOSE A. MONES
Fiscal Controller III

[Signature]
EDWARD Q. ESPIRITU
AO IV / OIC-OFMS Chief

With in the COB:

Expense Code:

Bdget:

Remarks:

CY2022
50213060
5744
455-654

Received copy of J.O. on

Date

CONFIRME:

[Signature]
Signature over Printed Name
of Supplier / Representative

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)



JUN 20 2022

RECEIVED BY: [Signature]