

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

Supplier: CASIANO GAS SERVICE STATION
Address: Brgy.16, San Nicolas, Ilocos Norte
Tel. Fax No.: 0977-8999000/ 670-6365
Supplier Registered with: 408-758-796-000 V

Work Order No.: 22_15
Date: 5/6/2022
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within 1 day from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Repair and Maintenance of Toyota Innova SFH-812		
			<u>Materials</u>		
	7	ltrs	Motor Oil	255.00	1,785.00
	1	pc	Oil Filter	450.00	450.00
	1	pc	Timing Belt	2,050.00	2,050.00
			Total - Materials		4,285.00
			<u>Labor</u>		
	1	lot	Change Oil	350.00	350.00
	1	lot	Replacement of Timing Belt	1,200.00	1,200.00
			Total - Labor		1,550.00
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	TOTAL-L&M	5,835.00
			Less: TAX		
			VAT (5%/1.12)		260.49
			PR No. 22-0429-0119 (50213060)	Total - Net of Tax	5,574.51
			Requesting Unit: LHIO Ilocos Norte		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.



MAY 13 2022

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:

Funds Available in the amount of: 5,835

JOSE A. MONES
Fiscal Controller III

EDWARD Q. ESPIRITU
AO IV / OIC-OFMS Chief

APPROVED:

DENNIS B. ADRE
Regional Vice President

With in the COB: CY2022
Expense Code: 50213060
Bdget: 5835
Remarks: IN LHIO

Received copy of J.O. on

Date

CONFORME:

Signature over Printed Name
of Supplier / Representative