

**JOB ORDER**

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: GNS TIRE AND SERVICE CENTER INC.

Address: 006 Lucao Dist., Dagupan City

Tel. Fax No.: (075) 522-1044; (075) 515-6841

Supplier Registered with: 006-016-737-000 V

Work Order No.: 22\_08

Date: 3/29/2022

Term of Payment: Charge

Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within 1 week from receipt hereof the following:

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT	
					Labor	Materials
	6	ltrs	Repair and Maintenance of Isuzu Crosswind SAB 4456	545.00		
	1	pc	Motul Multipower 15w50	310.00		3,270.00
			Oil Filter c 207	321.00	321.00	310.00
			Labor for change oil	482.00		
	1	pc	3M Brake Cleaner	695.00	695.00	482.00
			Labor for clean and check-up wheel brakes	268.00		
	1	pc	Radiator Flushing	498.00		268.00
	2	bots	Seiken Coolant	268.00	695.00	996.00
			Labor for flushing change coolant	2,140.00	268.00	
	1	pc	Hood Cable	321.00		2,140.00
			Labor for change hood cable	70.00	321.00	
	1	pc	Philip D/C bulb	54.00		70.00
	2	pcs	Philip T10 bulb			108.00
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXXXXX	TOTAL	1,605.00	7,644.00
			Less: TAX	GRAND TOTAL		9,249.00
			VAT (5%/1.12)			412.90
			PR No. 22-0222-0031 (50213060)	Total - Net of Tax		8,836.10
			Requesting Unit: LHIO Eastern Pangasinan			

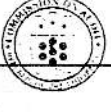
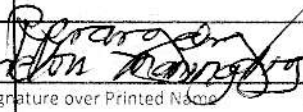
**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

**CYNTHIA S. SANTOS**

Division Chief IV / MSD Chief

Certified Budget Available:		Funds Available in the amount of <u>9,249.00</u>		APPROVED:	
JOSE A. MONES Fiscal Controller III		EDWARD Q. ESPIRITU AO IV / OIC-OFMS Chief		DENNIS B. ADRE Regional Vice President	
With in the COB: <u>CY2022</u>		<b>COMMISSION ON AUDIT</b> AUDIT TEAM R1-04 (PHIC Group)  <b>MAR 30 2022</b>		CONFORME:  Signature over Printed Name of Supplier / Representative	
Expense Code: <u>50213060</u>					
Bdget: <u>9246</u>					
Remarks: <u>MOOE/ASS-CAV</u>					
Received copy of J.O. on <u>3/30/22</u>		Date		RECEIVED BY: 