Supplier	PRECONS	MANAGEMENT CONSULTANCY	Job Order No.:	July 27, 2022	
Address	Unit 10, PH	C Building, Aparente St., City Heights, Gen Santos City	Date:		
Tel.Fax No.	094991887	73; services@preconsuae.com; mary@precise-international.com	Terms of Payment:		
Supplier Registered with:		PhilGEPS Organization ID 297384	Mode of Procurement:	Small Value Procurement - Section 53.9	
Gentlemen:					

Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

Pleas	se deliver to	this office	within as per schedule upon appr	oval of the follow	ing
NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	lot	PROCUREMENT FOR THESERVICES OF RESOURCE SPEAKER / TRAINING PROVIDER FOR THE CONDUCT OF SOCIAL GRACE AND PERSONALITY DEVELOPMENT COURSE FOR ONE (1) BATCH	53,760.00	53,760.00
			OBJECTIVES: Upon completion of this course, participants will be able to: - Demonstrative interactive skills in social situations in a professional manner; - Discuss the Corporate Etiquette; - Enumerate the different techniques to carry self with more confidence to influence people;		
			Discuss the importance of proper dressing and grooming; and, Create personal action plan to apply best practices to project greater professionalism.		
			COMPETENCIES TO BE IMPROVED - Networking Skills; - People Orientation - Self-confidence		
			- Speech Clarity - Professionalism		
			DURATION - 16 Training Hours per Batch		
		:	NUMBER OF BATCHES / SCHEDULE - One (1) Batch Schedule of Conduct: Batch 1: September 6-7, 2022		
			NUMBER OF PARTICIPANTS - Minimum of 25, maximum of 40 participants per batch		
			PLATFORM - MS Teams or Zoom	·	
			REQUIREMENTS - Resource Speaker: A. He/she is required to conduct a demo teach & shall be rated based on the following criteria with passing rate of 85%: 1.Mastery of the Topic - 40% 2.Communication Skills - 20% 3.Training Methodologies - 20%		
			Public Speaking and Physical Appearance - 20% B. The demo teach must be done at least a week after the Secretariat for the Bids and Awards Committees (SBAC) received all the quotations and send the invitation for the demo teach to the lowest bidder.		
			Other Requirements: A. Submission of the following along with the accomplished RFQ: - Program proposal with Course Design/Outline, to include training methodologies/approaches to be used Sample is attached as "Annex B". - Learning Validation Tool (Sample Pre and Post Test Questionnaires) To be administered on the first & last day of the webinar, respectively Sample Asynchronous Activities Resource Speaker's comprehensive Resume or Curriculum Vitae, which includes the		
			relevant training he/she has conducted/facilitated in the last 3 years. - Resource Speaker's educational background and certifications (i.e. college degree, masteral degree, certification courses, etc.)		
			B. Technical requirements during the demo teach & actual program conduct: Resource speakers should have a strong & stable internet connectivity. To share with ease on screen, the Power Point Presentation & other training materials should be readily available.		
			C. The winning supplier must submit a soft copy of the presentation/lecture materials, at least 2 weeks prior the scheduled webinar. This will be given to all participants at the end of the program.		
			ADDITIONAL Technical Specifications attached as "Annex A".		
					53,760.00
			LESS: EWT 2% 960.00 GMP 5% 2,400.00		3,360.00 50,400.00
			P.R. No./ Requesting Unit: 22-0083 dtd. 06-23-22 HRD-HRPSD		
			Total Amount in Words: FIFTY THOUSAND FOUR HUNDRED PESOS ONLY		

CONFORME:	R(X)	Received copy of J.O.:	:
	Position of Authorized Representative	2/65/27 Date	

TeleFax: 8637-3158 637-4735

JOB ORDER (Non-Inventoriable Items)

Address Date 10, Pirk Bulding, Aparents St., City Heights, Cens Santos City Date: July 27, 2022 Supplier Registered with: Shift Procurement: Small Value Procurement: Sm	Supplier	PRECONS MANAGEMENT CO	NSULTANCY	Job Order No.:	JO-2022-034
Supplier Registered with: Philade of Procurement: Small Value Procurement: So 3.9 Flease deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein: Please deliver to this office within as per achedule upon approval of the following: Forms & Conditions: Forms & Conditions: Procurement So 3.9 Forms & Conditions: Terms & Conditions: T				Date:	July 27, 2022
Supplier Registered with: PhilicEPS Granization ID 297384 Mode of Procurement: 51.9 Gentlemen: Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein: Please deliver to this office within as per schedule upon approval of the following: Terms & Conditions: 1. PRECORS MANAGEMENT CONSULTANCY holds PHIC free and harmless from any claims, obligation or liability that may be caused to any third party that may be in or harmed due to the willful, unlawful or negligent act or emission of PRECORS MANAGEMENT CONSULTANCY or any of its personnel or representative, without perigin to any other legal action data PHIC may have against PRECORS MANAGEMENT CONSULTANCY for in relation to the implementation of the Contract. 2. The agency shall impose penalty in an anomate equivalent to 1/10 of one (15) by percent of the Lots value of underlivered goods/services for each day of the delay a tisudiated damages. 3. If the data of receipt of the Jako Order (10.1) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by 1. If the personnel or representative that the prescribed schedule dues, Supplies are advised to inform \$0.55.C. Contract. Annagement Tourn Least two (2) days before the delivery, lase of evidence made only be form 60 forto to 11:30 a.m. and 1:30 to 3:00 p.m. during Manifestal (MWF). All items) delivered to the passes are shown to the prescribed by a complete the personnel and sold in the prescribed schedule dues, Supplies are advised to inform \$0.55.C. Contract. Annagement Tourn Least two (2) days before the delivery, lase of evidence for the 100 to 11:30 a.m. and 1:30 to 3:00 p.m. during Manifestal (MWF). All items) delivered to acknowledged by the PSMD at 1:30 fr. Brown Room 150 Citystae Cr. Bdg., Pagi City. 5. If applicable, defective, isomorphism to complete delivery of the goods. 6. If applicable, defective, isomorphism to complete delivery of the goods and th	Tel.Fax No.	09499188773; services@preconsu	ae.com; mary@precise-international.com	Terms of Payment:	On Account
Please deliver to this office within	Supplier Regis	tered with: PhilGE	PS Organization ID 297384		Small Value Procurement - Section 53.9
Please deliver to this office within as per schedule upon approval of the following: Terms & Conditions: 1. PRECODS MANAGEMENT CONSULTANCY bolds PHIC free and harmless from any claims, obligation or liability that may be caused to any third party that may be ing or harmed due to the willful, unlawful or negligant act or mission of PRECODS MANAGEMENT CONSULTANCY or any of its personnee or representative, which prejuct any other legal action that the filling where against Prefections in the implementation of the contract. 2. The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered goods/services for each day of the close o		data and a contract of the con			
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attorneys fees and liquidated damages equivalent to ten percent (10%) and fifteen (15%), respectively, of the contract price or the amount claimed in the arbitration judicial action, whichever is higher, aside from the cost of arbitration or litigation, whichever is applicable, and other expenses incidental thereto. 11. EFFECTIVITY CLAUSE. This agreement shall take effect upon signing hereof by the Parties and PRECONS MANAGEMENT CONSULTANCY shall commence performance its obligations upon the acceptance of PHIC Job Order. Very truly yours, JOSEPH OVERGARA DPh. Head, SBAC @ Procurement Certified Budget Available: Funds Available in the amount of: CORAZON M. TABULAO Fiscal Controller III Within the COB: Expense Code: Budget: HEAD OF THE ACENCY Or Authorized Representative AND OF THE ACENCY OR Authorized Representative					
Very truly yours, JOSEPH O-VERGARA DPh. Head, SBAC & Procurement CORAZON M. TABULAO Fiscal Controller III Within the COB: Expense Code: Budget:	attorney's fees a judicial action,	and liquidated damages equivalent to ter whichever is higher, aside from the cost 'CLAUSE. This agreement shall take effort.	n percent (10%) and fifteen (15%), respectively, of arbitration or litigation, whichever is applica	of the contract price or the am ble, and other expenses incide	nount claimed in the arbitration or ntal thereto.
Certified Budget Available: Funds Available in the amount of: Rhp53,760.00 APPROVED:	its obligations a	por the acceptance of time 300 order.			
Certified Budget Available: Funds Available in the amount of: CORAZON M. TABULAO Fiscal Controller III Within the COB: Expense Code: Budget: Rhp53,760.00 APPROVED: APP		07 /50	Very truly		5
CORAZON M. TABULAO Fiscal Controller III Within the COB: Expense Code: #D0001/001 S1019 8 Budget: #E3,1/00- Remarks: CYMINGCODIC OF 1800-1900 APC-17 2002-00-0(2) // 1/ 1/ 1/8 A003		0/-438	· • · · · · · · · · · · · · · · · · · ·		12.1.07.11.1.1
Fiscal Controller III Senior Manager, PRID HEAD OF THE AGENCY or Authorized Representative Characterials of Albert 2002-05-05 Albert 2002-05-06 // 10 10 8 30 30	Certified Budget Ava	ilable: Funds Available in the a	mount of: Rhp53,760.00	APPROVED:	1
Fiscal Controller		- lel	/ Ø		
VOLITA V. TULIAO		CORAZON M. TABULAO	ROMMEL C. REYES	Gu Gu	
Within the COB:		Fiscal Controller III	Frscal Controller III	16117	V TIII.10
Expense Code:	Within the COB:	Of 2022		//	
Remarks: Changeable to 140 - 1	Expense Code:	5000001001 Stolat 8		HEAD O	F THE AGENCY
APCH 2022-04-061 /1/ 1/ 1/ 1/ 1/ 1/ 1/ 1/ 1/ 1/ 1/ 1/ 1	Pomarke: Cit	VINICIALE TO HED - PINO		or Authoriza	ed Representative
	Ox	r sipproved CI20th 2022-0570.	nax		
1 1		pro/	/	Received copy of J.O.:	
Signature over Printed Name and Position of Authorized Representative FX CAT TO Date		RUH ULA PL Signature over Pr	EIMA - RELATIONSHIP	20/55	/27