

JOB ORDER
(Non-Inventoriable Items)

Supplier NEONOTION EVENTS MANAGEMENT
 Address 1 E Angeles St. Brgy. Sagad Pasig City
 Tel.Fax No. 8-354-7659 / 09082210591

Job Order No.: JO-2022-015

Date: June 10, 2022

Terms of Payment: On Account

Supplier Registered with: PhilGEPS (Organization No. 264741)

Mode of Procurement: Small Value Procurement - Section 53.9

Gentlemen:

Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

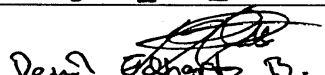

Please deliver to this office within Within one (1) week upon providing inputs for final revisions upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	lot	<p align="center">Procurement of Overseas Filipino Workers (OFW) AVP</p> <p>Technical Specifications:</p> <ul style="list-style-type: none"> - Introductory/Explanatory-Infomercial AVP - Infographics in 2D/3D animation and graphics (infographics/motion graphics) - Approximate running time 3-5 minutes - With voice over recording in Filipino (Male or Female) - With subtitle (if needed) - With mixing and musical scoring or background music - With editing and revisions (until the material has been finalized, approved and accepted by the client) - Storyboard by the supplier - for approval of the client - HD Copy (on usb) of the output once finalized (mp4, mkv, avi formats) - Can be played on LED wall, LCD Screens, Website, Youtube, etc. - Draft version can be presented thru links (privacy setting should be set for viewing of the client and supplier only) - Raw files shall be provided to end-user upon completion of project - Project files (e.g. after effects, premiere pro) shall be provided to end-user upon completion of project <p>- 1 unit full approx. 3-5 minutes running time</p> <p>Note:</p> <p>Initial Draft - Must be submitted by the supplier within two (2) weeks upon receipt of the approved script.</p> <p>Delivery - Within one (1) week upon providing inputs for final revisions.</p> <p><i>Target date of delivery is subject to change depending on the extent of the requested revisions by the end-user.</i></p> <p align="right">LESS: EWT 2% 1,339.29</p> <p align="right"> GMP 5% 3,348.21</p> <p>P.R. No./ Requesting Unit: 21-0204 dtd. 12/27/21 Corporate Marketing Department</p>	75,000.00	75,000.00
					75,000.00
					4,687.50
					70,312.50
Total Amount in Words : Seventy Thousand Three Hundred Twelve Pesos and Fifty Centavos Only					

Terms & Conditions:

1. NEONOTION EVENTS MANAGEMENT holds PHIC free and harmless from any claims, obligation or liability that may be caused to any third party that may be injured or harmed due to the willful, unlawful or negligent act or omission of NEONOTION EVENTS MANAGEMENT or any of its personnel or representative, without prejudice to any other legal action that PHIC may have against NEONOTION EVENTS MANAGEMENT for, in relation to the implementation of the Contract.
2. The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered service for each day of the delay as liquidated damages.
3. If the date of receipt of the Job Order (J.O.) by the supplier is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
4. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform SBAC-Contract Management Team at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) delivered shall be accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the service.
6. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled (Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. In all cases, the request for extension should be submitted before the lapse of the original delivery date. The maximum allowable extension shall not be longer than the initial delivery period as stated in the original contract.
8. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

05-202

CONFORME:  Daniel B. Samonte Signature over Printed Name and Position of Authorized Representative	Received copy of J.O.:  6-20-2022 Date
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TeleFax: 8637-3158 637-4735

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Mode of Procurement: Small Value Procurement - Section 53.9

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Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

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Any legal action, suit or proceeding arising out of or relating to the Contract shall be submitted to arbitration in the Philippines according to the provisions of RA. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004".

Whenever necessary to promote arbitration or to seek judicial relief, PHIC and NEONOTION EVENTS MANAGEMENT agree that any legal action, suit or proceeding arising out of or relating to the Contract may be instituted in any competent court in Pasig City, to the exclusion of other courts of equal jurisdiction.

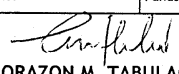
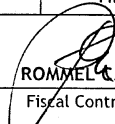

9. Attorney's Fees - In the event that PHIC is compelled to commence arbitration or to seek judicial relief to enforce the provisions of the Contract, it shall be entitled to attorney's fees and liquidated damages equivalent to ten percent (10%) and fifteen (15%), respectively, of the contract price or the amount claimed in the arbitration or judicial action, whichever is higher, aside from the cost of arbitration or litigation, whichever is applicable, and other expenses incidental thereto.

10. EFFECTIVITY CLAUSE. This agreement shall take effect upon signing thereof by the Parties and NEONOTION EVENTS MANAGEMENT shall commence performance of its obligations upon the issuance by PHIC of a Notice to Proceed.

06-202

Very truly yours,


 JOSEPH O. VERGARA DPH.
 Head, SBAC & Procurement

Certified Budget Available:	Funds Available in the amount of:	Php75,000.00	APPROVED:
 CORAZON M. TABULAO Fiscal Controller III	 ROMMEL C. REYES Fiscal Controller III		
Within the COB:	2021 Cont. Appo MODG		
Expense Code:	5024901002 (CMPE)		
Budget:	P 70,000.00		
Remarks:	Charged to COR MAR		
ABCH 10/11-10/15/10/10.22			
CONFORME:		Received copy of J.O.:	
 Denis Edy B. Samala Signature over Printed Name and Position of Authorized Representative		6-21-2022 Date	