

**REPUBLIC OF THE PHILIPPINES**  
**Philippine Health Insurance Corporation**  
National Capital Region  
3rd flr. 68 VCP Kalayaan Bldg. #68 Kalayaan Ave., QC  
Telefax: 441-2579

**PURCHASE ORDER**

**Supplier:** OPTIMUM PAPER SUPPLY, CO. LTD.

**P.O No.:** NCR-P-21-003-002

**Address:** Unit-B 103 Hoover St., Brgy. Addition Hills, San Juan City

**Date:** March 10, 2021

**Tel.Fax No.:** 358-6296

**Term of Payment:** Government Terms

**Supplier Registered with** Philgeps

**Mode of Procurement:** Shopping

Please deliver to this office within 15 working days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	5,000	Reams	PAPE, MULTICOPY, A4 for laser printer/ink-jet printer, high speed, copier 210mm x 297mm (A-4), 80gsm	164.70	823,500.00
			Less:		823,500.00
			EWT: 1% :	7,352.68	
			FVAT: 5% :	36,763.39	44,116.07
			<b>Net Amount:</b>		<b>779,383.93</b>
			<b>PR #:</b>		
			21-0011-NCR-P dated January 22, 2021		
					<b>03 - 069</b>

**Conditions:**

- The supplier shall strictly comply with the terms of reference or specifications prescribed by the Corporation.
- The Corporation shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
- Render your bills in triplicate copies including the original.
- If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 15th Working day from the date of the approval of the P.O.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

**MARICEL MAGLALANG**

OIC, Management Services Division, PRO NCR

**Certified Budget Available:**

**Funds Available in the amount of:** Php823,500.00

**JOEL P. SANTOS**  
Designated Budget Officer

**WILLIE M. BUMACOD**  
OIC-Section Chief, Fund Management Services

**APPROVED:**

**DR. FRANCISCO Z. SORIA, JR.**  
Vice President  
Area II-South Luzon and NCR  
Concurrent Vice President, PRO NCR  
(or Authorized Representative)

Within the COB: 2021

Expense Code: neg. Office Supplies

Available Budget: 823,500.00

Remark: PR# 25775-2021

Received copy of P.O on

3-10-21

**CONFORME:**

**ERWIN MANANAN**  
Print Name and Signature  
of Supplier/Representative



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

VCP Building, 68 Kalayaan Avenue, Teacher's Village West, Quezon City  
Call Center: (02) 8441-7442 | Trunkline: (02) 8441-7444  
www.philhealth.gov.ph



UNIVERSAL HEALTH CARE  
KALUSUGAN AT KALINGA PARA SA LAHAT

**NOTICE OF AWARD**

PNA-2021-003

**PROCUREMENT OF PAPER MULTICOPY, 80GSM, A4 SIZE FOR OVP PRO NCR  
AND ITS THREE (3) BRANCH OFFICES.**

**HELEN TUAZON**

*Account Executive*

**OPTIMUM PAPER SUPPLY CO. LTD.**

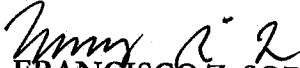
Unit-B 103 Hoover St., Brgy. Addition Hills, San Juan


Dear Ms. Tuazon,

We are pleased to inform you that your quotation for the procurement of **Paper, Multicopy, 80gsm, A4 size** in the amount of **Eight Hundred Twenty Three Thousand Five Hundred Pesos (Php823,500.00)** undertaken through **Shopping Mode** in accordance with the 2016 revised Implementing Rules Regulations of Republic Act No. 9184, has been determined to be the most advantageous contract to the government.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

  
**DR. FRANCISCO Z. SORIA, JR.**  
Vice President  
Area II-South Luzon and NCR  
Concurrent Vice President, PRO NCR

Conforme: 

EDWIN MONZON

Date: 3-10-21

