

# PURCHASE ORDER

Supplier	:	DARE ME FAB CAFE
Address	:	MARAWI CITY
Tel/Fax	:	
PR No.	:	HRU-008-2021
Date	:	3/25/2021

Purchase Order No. : 2021-032  
Date : 7/20/21  
Terms of Payment :  
Mode of Procurement : NP/SVP

Please deliver to this Office within **seven (7)** working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	124	pax	LUNCH/ MEALS (Rice,Fried Chicken,Sweet & Sour,Shrimp & soft drink Coke sakto )	200.00	24,800.00
			xxxxxx nothing follows xxxxxxxxx		
TOTAL					24,800.00

**Conditions:**

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Funds available in the amount of: \_\_\_\_\_

Very truly yours,

**ASLINAH D. ASHARY**  
Head, Fund Management Section

Approved:

**DR. SAINUDDIN M. MOTI**  
Acting Regional Vice-President

**ALLANODEN A. MACARIMBANG**  
Chief, Management Services Division

Received this P.O. Copy on: \_\_\_\_\_  
by: \_\_\_\_\_

Conform:

Name and Signature of  
Supplier/Representative