



PURCHASE ORDER

Supplier : KIM GUAN EDUCATIONAL AND SPORTSMASER, Inc.
Address : Iligan City
Tel/Fax : 222-3306 / 221-3668
PR No. : GSU-031-2021
Date : 3/5/2021 2/16

Purchase Order No. : 2021-0216
Date : 3/22/2021
Terms of Payment : _____
Mode of Procurement : _____

Please deliver to this Office within **seven (7)** working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	10	Pack	ART PAPER assorted-color, 10 pcs/pack	5.00	50.00
2	100	Pcs	BALLPOINT PEN Fine point, Violet	6.95	695.00
3	3	Pcs	CLIPBOARD For legal size document	50.00	150.00
4	3	Pcs	CORK BOARD 18x24 wall mounted with aluminum frame	550.00	1,650.00
5	13	Box	CRAYONS Non-toxic, 16 pcs/box	19.00	247.00
6	12	Pcs	DESK TRAY Document Filing, 3-layers	395.00	4,740.00
7	6	Box	ENVELOPE DOCUMENTARY, for Legal size	900.00	5,400.00
8			<i>Cong</i>		
9	2	Box	ENVELOPE MAILING, white, ordinary, 105mm x 241mm (4-1/8x9-1/2) 500pcs/box	260.00	520.00
10	14	Box	FASTENER METAL, non-corrosive, 70mm between prongs, holds 25mm thick fiole, 50 sets/box	55.00	770.00
11	3	Bundle	FOLDER FANCY, with plastic grip, assorted colors, legal	215.00	645.00
12	57	Box	PAPER CLIP 32mm, vinyl/plastic coated, assorted colors	7.50	427.50
13	47	Box	PAPER CLIP 48mm, vinyl/plastic coated, assorted colors	17.50	822.50
14	59	Pcs	PASTE Roll On	9.50	560.50
15	50	Pcs	PENCIL Mechanical, .7MM lead point	39.95	1,997.50
16	36	Pad	POST-IT FLAG Small Flags (Eartag)	39.95	1,438.20
17	82	Pad	POST-IT FLAG Small Flags (Sign Here), 1x1.7	39.95	3,275.90
18	36	Pad	POST-IT FLAG Standard Flags	32.50	1,170.00
19	2	Pcs	PUNCHER Heavy duty, with one hole	49.95	99.90
20	16	Pcs	PUNCHER Heavy duty, w/ two hole guide approx. 6.5mm diameter in hole	180.00	2,880.00
21	64	Box	PUSH PIN Hammer head type, assorted colors, 100's/box	25.00	1,600.00
22	53	Books	RECORD BOOK 500 pages	79.95	4,237.35
23	4	Pcs	RUBBER STAMP (Received with dater)	69.95	279.80
24	59	Pair	SCISSOR size: 8", big, stainless steel with plastic handle	49.95	2,947.05
25	113	Pcs	SIGN PEN Black, liquid/gel ink, 0.5mm needle tip	22.50	2,542.50
26	266	Pcs	SIGN PEN Blue, liquid/gel ink, 0.5mm needle tip	22.50	5,985.00
27	58	Pcs	SIGN PEN Red, liquid/gel ink, 0.5mm needle tip	22.50	1,305.00
28	188	Box	STAPLE WIRE for Standard Stapler, 26/6, no.35, 500s/box	25.00	4,700.00
29	23	Pcs	STAPLE WIRE REMOVER Industrial Type	13.50	310.50
30	30	Pcs	STAPLER Standard, heavy duty	125.00	3,750.00
31	94	Pad	STICK-ON NOTE PAD 3"x3", 76mm x 76mm (3x3)	29.50	2,773.00
32	13	Pad	STICK-ON NOTE PAD 3"x4", 76mm x 100mm (3x4)	39.50	513.50
33	646	Pad	STICK-ON NOTE PAD 2"x3", 50mm x 76mm (2x3)	27.50	1,677.50
34	17	Roll	TAPE MASKING, Size 1 (24mm) 50M	32.00	544.00
35	56	Roll	TAPE MASKING, Size 2 (48mm) 50M	64.00	3,584.00
36	6	Roll	TAPE TRANSPARENT, Size: 3, 50M	15.00	90.00
37	1	Pc	TAPE DISPENSER Heavy duty for 48mm (2)	95.00	95.00
TOTAL					77,205.70

64,473.2