

AUDIT  
 AUDIT TEAM R1-04 (PHIC Group)

**JUL 07 2021**

POMM-P-006

RECEIVED BY: JB

**PURCHASE ORDER**

OFFICE/DEPARTMENT: ADMINISTRATIVE SECTION, GENERAL SERVICE UNIT

Supplier: LIMPAN COMMERCIAL  
 Address: 378 AB Fernandez Ave., Dagupan City  
 Tel./Fax No.: 523-0478  
 Supplier Registered with: 102-278-100-000 V

PO No. 2021\_044  
 Date: 7/1/2021  
 Terms of Payment: Charge  
 Mode of Procurement: Shopping

Please deliver to this office within 30-45 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	150	pcs	FOLDER PRESSBOARD, plain, for letter size papers/documents	10.50	1,575.00
2	100	packs	PAPER VELLUM BOARD, 13x8, 10 pcs/pack	24.00	2,400.00
3	16	pcs	SIGN PEN Blue, liquid/gel ink, 0.5mm needle tip	23.00	368.00
4	15	pcs	SIGN PEN Red, liquid/gel ink, 0.5mm needle tip	23.00	345.00
5	2	pcs	STAMP PAD FELT 60 MM x 100 MM, metal case	30.00	60.00
6	1	pad	STICK-ON NOTE PAD3"x3", 76mm x 76mm (3x3), 70 gsm (min), 100 sheets per pad,	20.00	20.00
7	12	pcs	TAPE DISPENSER Heavy Duty for 24mm (1) width transparent tape	90.00	1,080.00
XXXXXXXXXXXXXXXXXXXXXXXXX Nothing Follows XXXXXXXXXXXXXXXXXXXXXXXXX				<b>TOTAL</b>	<b>5,848.00</b>
				Less: VAT (5%/1.12)	261.07
				PR No. 21-0618-0139	
				PURPOSE: For PRO Use	
				<b>TOTAL</b>	<b>5,586.93</b>

**Terms & Conditions:**

- In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts should be submitted by the supplier.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporate into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or judicial entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
- In case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made "in cash" or "in check" three (3) calendar days.
- Deliveries should be made within 8:00AM - 12:00NN and 1:00PM - 3:00PM on working days on or before the date stipulated in the PO.
- Partial delivery per item will not be accepted.

Very truly yours,

*Cynthia Santos*  
**CYNTHIA SANTOS**  
 Division Chief IV / MSD Chief

Contract Budget Available: Funds Available in the amount of: 5,586.93

*Jose A. Mones*  
**JOSE A. MONES**  
 Fiscal Controller III

*Edward Q. Espiritu*  
**EDWARD Q. ESPIRITU**  
 AO-IV / OIC-OFMS Chief

Office of the COB: CY 2021  
 Expense Code: 0070301001  
 Budget: 5,586.93  
 Remarks: MOET/VAMMVC CO-TR  
OTR

Conforme: *Nea Monigues*  
Nea Monigues / Acctg. Staff Date: 7/07/21

APPROVED:

*Maricarm Arzadon*  
**MARICARM ARZADON, M.D.**  
 Medical Officer VII - HCDMD

**DENNIS B. ADRE**  
 Regional Vice President, PRO1