



Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P- 007

**JOB ORDER - SUPPLEMENTAL**

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: **GNS TIRE AND SERVICE CENTER INC.**

Address: **Lucao District, Dagupan City**

Tel. Fax No.: **523-0138, 515-6841, 523-9828 (fax)**

Supplier Registered with: **006-016-737-000 V**

Work Order No.: **21\_47\_S43**

Date: **11/9/2021**

Term of Payment: **Charge**

Mode of Procurement: **Negotiated Procurement-  
Small Value Procurement**

Please deliver to this office within **1 week** upon approval of final sample.

Note: Additional \_\_\_\_\_ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Repair and maintenance of Isuzu Crosswind XUV, CS-3662		
	4	pcs	Dye Oil	395.00	395.00
	2	evaporator	Oring	40.00	160.00
			Leaktest	115.00	230.00
			xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx	Total	785.00
			Less: TAX		
			VAT (5%/1.12)	35.04	
			EWT (2%/1.12)	14.02	49.06
			PR No. 21-1102-0209	Total - Net of Tax	735.94
			Requesting Unit: LHIO Eastern Pangasinan		

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
- All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

**CYNTHIA S. SANTOS**

Division Chief IV / MSD Chief

Certified Budget Available:

Funds Available in the amount of: 785

**JOSE A. MONES**

Fiscal Controller III

**EDWARD O. ESPIRITU**

AO IV / OIC-OFMS Chief

APPROVED:

**DENNIS B. ADRE**

Regional Vice President

With in the COB:

Expense Code:

Bdget:

Remarks:

2021  
50213066  
785  
MODE/ACC/6.SV

COMMISSION ON AUDIT  
AUDIT TEAM R1-04 (PHIC Group)



NOV 15 2021

RECEIVED BY: [Signature]

CONFORME:

[Signature]

Signature over Printed Name

of Supplier / Representative

Received copy of J.O. on

11-15-21

Date