COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)
JUL 06 2021
RECEIVED BY:

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

Supplier: CASIANO GAS SERVICE STATION
Address: Bgry. 16, San Nicolas, Ilocos Norte
Tel. Fax No.: 077-781-3344
Supplier Registered with: 168-898-623-002 VAT

Work Order No.: 21_23
Date: 6/29/2021
Term of Payment: Charge
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Please deliver to this office within 2 days from receipt of JO upon approval of final sample
Note: Additional ____ working days to submit for approval of text / sample

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT	
			Repair and maintenance of Toyota Innova, SFH 812		Labor	Materials
Materials	1	gal	Toyota Oil	1,950.00		1,950.00
	4	ltrs	Toyota Oil	550.00		2,200.00
	1	pc	Oil Filter	450.00		450.00
	1	set	Brake Pad	1,000.00		1,000.00
	1	set	Brake Shoe	1,000.00		1,000.00
	1	gal	Brake Fluid	280.00		280.00
Labor	1	lot	Change Oil	500.00	500.00	
	1	lot	Replacement of Brake Pad	800.00	800.00	
	1	lot	Replacement of Brake Shoe	800.00	800.00	
	1	lot	Overhaul of Caliper	1,200.00	1,200.00	
			xxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxx	Total-L&M	3,300.00	6,880.00
			Less: TAX	Grand Total	10,180.00	
			VAT (5%/1.12) (labor & materials)		454.46	
			PR No. 21-0623-0143 Requesting Unit: LHIO Ilocos Norte	Total - Net of Tax	9,725.54	

Terms & Conditions

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.

2. If the date of receipt of the Job Order (JO) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.

3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).

All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City

4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.

5. Defective, incompatible, or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.

6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).

7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available

JOSE A. MONES
Fiscal Controller III

Funds Available in the amount of 10,180-

EDWARD Q. ESPIRITU
AO IV / OIC-OFMS Chief

APPROVED:

JUL 01 2021

MARICAR M. ARZADON, M.D.
Medical Officer VII, HGDMD
Regional Vice President

Year of the COB	CY 2021
Expense Code	50213060
Budget	10,180.00
Cost Center	HCCP/LHIO IN

Received copy of J.O. on 7/6/2021
Date

CONFORME
Marion Aquino
Signature over Printed Name of Supplier / Representative