Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

COMMISSION ON AUDIT
AUDIT TEAM R1-04 (PHIC Group)
JUN 22, 2021
JUN 22 2021
RECEIVED BY:

PCMM-P-00

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: ASIA MOTOR WORKS
Address: San Fernando City La Union
Tel Fax No.: (072) 700-2284
Supplier Registered with: 111-204-879-000 NV

Work Order No.: 21_19
Date: 6/16/2021
Term of Payment: Charge
Mode of Procurement: Negotiated Procuremen
Small Value Procuremer

Please deliver to this office within 1 week upon approval of final sample.
Note: Additional ____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Repair and maintenance of Toyota Innova, SHU 882		
	1	unit	Valve Cover Gasket	1,500.00	1,500.0
	1	unit	Silicon	2,850.00	2,850.0
	1	unit	Drive Belt	250.00	250.0
				Total - Materials	4,600.0
	1	unit	Labor	1,200.00	1,200.0
			xxxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxx	TOTAL-L&M	5,800.0
			Less: TAX		
			VAT (1%)		58.0
			PR No. 21-0521-0125	Total - Net of Tax	5,742.00
			Requesting Unit: LHIO La Union		

Terms & Conditions

1. The agency shall impose penalty in an amount equivalent to 1/10 or one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damage
2. If the date of receipt of the Job Order (JO) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by its representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delive Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).

A. Item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City

4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery
6. In case the series of layout/design presented by the supplier does not satisfy the end user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptence and Inspection Report

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available. Funds Available in the amount of: 5800

JOSE A. MONES
Fiscal Controller III

EDWARD Q. ESPIRITU
AO IV - OIC OFMS Chief

APPROVED:

DENNIS B. ADRE
Regional Vice President

[illegible]	CY 2021
[illegible]	JO2021060
[illegible]	5,800.00
[illegible]	MOOE / LHIO LU

Received copy of JO on 6-22-21
Date

CONFORME:
BRENDA CASTAÑO
Signature over Printed Name
of Supplier / Representative