



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: GNS TIRE AND SERVICE CENTER INC.

Address: Lucao District, Dagupan City

Tel. Fax No.: 523-0138, 515-6841, 523-9828 (fax)

Supplier Registered with: 006-016-737-000 V

Work Order No.: 21_05

Date: 3/30/2021

Term of Payment: Charge

Mode of Procurement: Negotiated Procurement-
Small Value Procurement

Please deliver to this office within 1 week upon approval of final sample.

Note: Additional working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT	
			Repair and maintenance of Toyota Innova, SHU 882		Labor	Parts
	1	set	Timing Belt	16,050.00		16,050.00
	1	lot	Labor	1,150.00	1,150.00	
			xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxx	TOTAL - L&M	1,150.00	16,050.00
			Less: TAX	GrandTotal	17,200.00	
			VAT (5%/1.12) (L&M)	767.86		
			EWT (1%/1.12) (materials)	143.30		911.16
			PR No. 21-0315-0032	Total - Net of Tax	16,288.84	
			Requesting Unit: ASS_GSU			

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).
4. All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
6. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
7. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
8. Payment shall be made in full subject to corresponding government taxes and (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

COMMITTEE
AUDIT TEAM R1-04 (PHIC Group)



APR 08 2021

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available:

Funds Available in the account of: 17,200.00

JOSE A. MONES
Fiscal Controller III

EDWARD Q. ESPIRITU
AO IV / OIC-OFMS Chief

APPROVED:

DENNIS B. ADRE
Regional Vice President

With in the COB:	<u>CY 2021</u>
Expense Code:	<u>501 2060</u>
Budget:	<u>17,200</u>
Remarks:	<u>ASS/GSU</u>

Received copy of J.O. on

Date

CONFORME:

JACKIE LOPEZ
Signature over Printed Name
of Supplier / Representative