



PURCHASE ORDER

OFFICE/DEPARTMENT: ADMINISTRATIVE SECTION, GENERAL SERVICE UNIT

Supplier: **DIAMOND EMPIRE MARKETING**
Address: **1915 Anonas St., Sta. Mesa Manila**
Tel.Fax No.: **9052690821 / 0276224891**
Supplier Registered with: **405-773-046-000 V**

PO No. **2021_080**
Date: **11/16/2021**

Terms of Payment: **Charge**
Mode of Procurement: **Negotiated Procurement-
Small Value Procurement**

Please deliver to this office within **30 days upon approval of sample** upon receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	300	pcs	PROMOTIONAL SHIRT 2021	400.00	120,000.00
			Specifications:		
		Sizes	Consider men's and ladies' cut for the shirt		
		Material	70% cotton, 30% polyester		
		Color	Green collared shirt with a color combination of white, emerald green (R1 G153 B 52) and aqua blue (R 77 G 113 B 187)		
		Size of	PhilHealth Logo - 2.5 inches; embroidered		
		Logos	UHC Logo - 1.5 inches; embroidered		
			PhilHealth website (upper back) - 20cm, embroidered		
			Konsulta Logo (back part) - 30cm; screen printed		
		Packaging	Individually wrapped in a plastic polybag		
			XXXXXXXXXXXXXXXXXXXX Nothing Follows XXXXXXXXXXXXXXXXXXXX	TOTAL	120,000.00
			Less: VAT (5%/1.12)	5,357.14	
			EWT (1%/1.12)	1,071.43	6,428.57
			PR No. 21-1027-0206		
			PURPOSE: New PhilHealth Promotional Shirt for PRO 1 Employees for CY 2021	TOTAL - NET	113,571.43

Terms & Conditions:

- In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts should be submitted by the supplier.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporate into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or judicial entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of thier office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
- In case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made "in cash" or "in check" three (3) calendar days.
- Deliveries should be made within 8:00AM - 12:00NN and 1:00PM - 3:00PM on working days on or before the date stipulated in the PO.
- Partial delivery per item will not be accepted.

Very truly yours,

CYNTHIA S. SANTOS
Division Chief IV / MSD Chief

Certified Budget Available: Funds Available in the amount of: <u>120,000.00</u> JOSE A. MONES Fiscal Controller III EDWARD Q. ESPIRITU AO IV / OIC-OFMS Chief		APPROVED: By: <u>[Signature]</u> 11/24/21 MARICAR M. ARZADON, M.D. Medical Officer VII - HCDMD DENNIS B. ADRE Regional Vice President, PRO1 NOV 24 2021	
With in the COB: <u>2021</u> Expense Code: <u>5029901002</u> Budget: <u>120,000</u> Remarks: <u>MOFF/HD SUPPORT</u>		COMMISSION ON AUDIT AUDIT TEAM R1-04 (PHIC Group) NOV 26 2021 RECEIVED BY: <u>[Signature]</u>	
Conforms: <u>[Signature]</u> Mico Van Lao Signature over Printed Name and Position of Authorized Representative		Date: November 26, 2021	