

Philippine Health Insurance Corporation
REPUBLIC OF THE PHILIPPINES
709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
TeleFax: 8637-3158 637-4735

JOB ORDER
(Non-Inventoriable Items)

Supplier ONE CLEVER SQUAD MEDIA, INC.
Address 41 Sta. Maria St., Brgy. Kapitolyo, Pasig City
Tel.Fax No. 0918-937-1650 (alex.revelar@onecleversquad.co / asrevelar@gmail.com)
Supplier Registered with: SEC (Company Registration No. CS201523941)

Job Order No.: JO-2021-037
Date: December 23, 2021
Terms of Payment: On Account
Mode of Procurement: Small Value Procurement

Gentlemen:
Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

Please deliver to this office within			Sixty (60) days upon approval of final digital proof of 2020 Annual Report	upon approval of the following	
NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	lot	Graphic Design, Editorial Enhancement and Printing of the 2020 Annual Report Specifications: Size: 8.5" x 11" (folded) 17" x 11" (spread) Color: Front and Back cover - Full Color with spot lamination - Matte lamination - Texture lamination Inside pages - Full Color with spot lamination/varnish Material: Front and Back Cover - Matte #220 Inside pages - Matte #100 or C25 #100 with spot lamination/varnish Number of pages: 76 - 84 pages (including front and back cover) Binding : Smyth Perfect Process : Offset Printing Quantity : 1,000 copies Scope of Work: 1. Developmet of Cover Design 2. Graphic enhancements of charts, tables, photos, etc. 3. Layout of content and pagination 4. Assist in writing, editorial enhancements and proofreading text content 5. Printing, packaging and delivery of 1,000 copies of the 2020 Annual Report EWT 2% 16,833.75 GMP 5% 42,084.38 PR # 21-0183 - CorPlan dtd. 12/14/21	942,690.00	942,690.00
					942,690.00
					58,918.13
					883,771.87
Total Amount in Words : Eight Hundred Eighty Three Thousand Seven Hundred Seventy One Pesos and Eighty Seven Centavos					

Terms & Conditions:

1. ONE CLEVER SQUAD MEDIA, INC. holds PHIC free and harmless from any claims, obligation or liability that may be caused to any third party that may be injured or harmed due to the willful, unlawful or negligent act or omission of ONE CLEVER SQUAD MEDIA, INC. or any of its personnel or representative, without prejudice to any other legal action that PHIC may have against ONE CLEVER SQUAD MEDIA, INC. for, in relation to the implementation of the Contract.

2. The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.

3. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.

4. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform SBAC-Contract Management Team at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) delivered shall be accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.

5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.

6. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery with provision for a back-up unit in case of repair.

7. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled (Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

CONFORME:

12-045

Alexander S. Revelar
Signature over Printed Name and position of Authorized Representative

Received copy of J.O.:
12/31/2021
Date

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Please deliver to this office within Sixty (60) days upon approval of final digital proof of 2020 Annual Report upon approval of the following

Terms & Conditions:

8. In all cases, the request for extension should be submitted before the lapse of the original delivery date. The maximum allowable extension shall not be longer than the initial delivery period as stated in the original contract.

9. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any legal action, suit or proceeding arising out of or relating to the Contract shall be submitted to arbitration in the Philippines according to the provisions of RA. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004".

Whenever necessary to promote arbitration or to seek judicial relief, PHIC and ONE CLEVER SQUAD MEDIA, INC. agree that any legal action, suit or proceeding arising out of or relating to the Contract may be instituted in any competent court in Pasig City, to the exclusion of other courts of equal jurisdiction.

10. Attorney's Fees - In the event that PHIC is compelled to commerce arbitration or to seek judicial relief to enforce the provisions of the Contract, it shall be entitled to attorney's fees and liquidated damages equivalent to ten percent (10%) and fifteen (15%), respectively, of the contract price or the amount claimed in the arbitration or judicial action, whichever is higher, aside from the cost of arbitration or litigation, whichever is applicable, and other expenses incidental thereto.

11. EFFECTIVITY CLAUSE. This agreement shall take effect upon signing hereof by the Parties and ONE CLEVER SQUAD MEDIA, INC. shall commence performance of its obligations upon the acceptance of PHIC Job Order.

Very truly yours,

JOSEPH O. VERGARA Dph.
Head, SBAC & Procurement

Certified Budget Available:	Funds Available in the amount of:	Php942,690.00	APPROVED:
<u>MARILOU M. NAVARROZA</u> Division Chief	<u>MARIA AILEEN S. MAGSINO</u> Fiscal Controller III		<u>LOLITA V. TULIAO</u> Senior Manager, PRID HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>CY 2021</u>	Expense Code: <u>50229020</u>	Budget: <u>942,690.00</u>	Remarks: <u>Changes to CapPlan</u>
CONFORME:			Received copy of J.O.:
<u>Alexander S. Revelan</u> Signature over Printed Name and position of Authorized Representative			<u>12/31/2021</u> Date