

Philippine Health Insurance Corporation  
REPUBLIC OF THE PHILIPPINES  
709 CityState Center Bldg.  
Shaw Blvd. Brgy. Oranbo, Pasig City  
TeleFax: 8637-3158 637-4735

JOB ORDER  
(Non-Inventoriable Items)

Supplier **NEONOTION EVENTS MANAGEMENT**  
Address **1 E. ANGELES ST. SAGAD, PASIG CITY**  
Tel.Fax No. **8354-7659/0908-881-0591**

Job Order No.: **JO-2021-021**  
Date: **October 1, 2021**  
Terms of Payment: **On Account**  
Small Value Procurement  
Section 53.9

Supplier Registered with: **PhilGEPS Organization No. 264741** Mode of Procurement:

Gentlemen:  
Please deliver the following article(s), product(s), supplies, or materials listed below, subject to the terms and conditions contained herein:

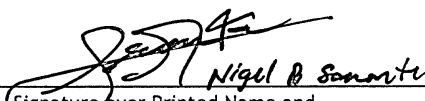
Please deliver to this office within **one (1) week upon providing inputs for final revisions** upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT						
1	1	LOT	<p><b>Procurement of PhilHealth Contribution AVP</b></p> <p><b>Specifications:</b></p> <ul style="list-style-type: none"><li>- Introductory/Explanatory-Infomercial AVP</li><li>- Infographics in 2D/3D animation and graphics (infographics/motion graphics)</li><li>- Approximate running time 3-5 minutes</li><li>- With voice over recording in Filipino (Male or Female)</li><li>- With subtitle (if needed)</li><li>- With mixing and musical scoring or background music</li><li>- With editing and revisions (until the material has been finalized, approved and accepted by the client)</li><li>- Storyboard by the supplier - for approval of the client</li><li>- HD Copy (on usb) of the output once finalized (mp4, mkv, avi formats)</li><li>- Can be played on LED wall, LCD Screens, Website, Youtube, etc.</li><li>- Draft version can be presented thru links (privacy setting should be set for viewing of the client and supplier only)</li><li>- Raw files shall be provided to end-user upon completion of the project</li><li>- Project files (e.g. after effects, premiere pro) shall be provided to end-user upon completion of project</li></ul> <p>Quantity : 1 unit full approx. 3-5 minutes running time</p> <p>Timeline : Initial Draft</p> <ul style="list-style-type: none"><li>- Storyboard must be submitted at least one (1) week after we have endorsed the final script.</li><li>- Initial draft must be submitted by the supplier within two (2) weeks upon approval of the storyboard.</li></ul> <p><i>Note:</i></p> <p><i>Target date of delivery is subject to change depending on the extent of the requested revision by the end-user.</i></p> <p>LESS:</p> <table><tr><td>EWT</td><td>2%</td><td>1,607.14</td></tr><tr><td>GMP</td><td>5%</td><td>4,017.86</td></tr></table> <p>PR #</p> <p>21-0119 dtd. 08/13/21 CorMar</p>	EWT	2%	1,607.14	GMP	5%	4,017.86	89,999.99	89,999.99
				EWT	2%	1,607.14					
				GMP	5%	4,017.86					
									89,999.99		
									5,625.00		
					84,374.99						
Total Amount in Words : <b>Eighty Four Thousand Three Hundred Seventy-Four and 99/100 Pesos Only</b>											

Terms & Conditions:

1. NEONOTION EVENT MANAGEMENT holds PHIC free and harmless from any claims, obligation or liability that may be caused to any third party that may be injured or harmed due to the willful, unlawful or negligent act or omission of NEONOTION EVENT MANAGEMENT or any of its personnel or representative, without prejudice to any other legal action that PHIC may have against NEONOTION EVENT MANAGEMENT for, in relation to the implementation of the Contract.

CONFORME:

  
Signature over Printed Name and  
position of Authorized Representative

Received copy of J.O.:  
  
Oct 7 2021  
Date

10-042

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2. The agency shall impose penalty in an amount equivalent to 1/10 of one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.

3. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.

4. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform SBAC-Contract Management Team at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) delivered shall be accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.

5. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.

6. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery with provision for a back-up unit in case of repair.

7. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled (Reiteration of PhilHealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

8. In all cases, the request for extension should be submitted before the lapse of the original delivery date. The maximum allowable extension shall not be longer than the initial delivery period as stated in the original contract.

9. If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any legal action, suit or proceeding arising out of or relating to the Contract shall be submitted to arbitration in the Philippines according to the provisions of RA. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004".

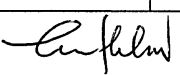
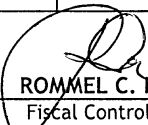
Whenever necessary to promote arbitration or to seek judicial relief, PHIC and NEONOTION EVENT MANAGEMENT agree that any legal action, suit or proceeding arising out of or relating to the Contract may be instituted in any competent court in Pasig City, to the exclusion of other courts of equal jurisdiction.

10. Attorney's Fees - In the event that PHIC is compelled to commerce arbitration or to seek judicial relief to enforce the provisions of the Contract, it shall be entitled to attorney's fees and liquidated damages equivalent to ten percent (10%) and fifteen (15%), respectively, of the contract price or the amount claimed in the arbitration or judicial action, whichever is higher, aside from the cost of arbitration or litigation, whichever is applicable, and other expenses incidental thereto.


11. EFFECTIVITY CLAUSE. This agreement shall take effect upon signing hereof by the Parties and NEONOTION EVENT MANAGEMENT shall commence performance of its obligations upon the acceptance of PHIC Job Order.

Very truly yours,

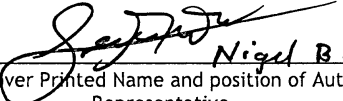
**JOSEPH O. VERGARA DPh.**  
Head, SBAC & Procurement

Certified Budget Available:	Funds Available in the amount of:	Php89,999.99
 <b>CORAZON M. TABULAO</b> Fiscal Controller III	 <b>ROMMEL C. REYES</b> Fiscal Controller III	
Within the COB: <b>CY 2021</b>		
Expense Code: <b>5029901002 (mpe)</b>		
Budget: <b>₱ 89,999.99</b>		
Remarks: <b>CHANGE FILE TO CORMAR</b>		
<b>10/14</b>		

APPROVED:

  
**LOLITA V. TULIAO**  
Senior Manager, PRID  
HEAD OF THE AGENCY  
or Authorized Representative

CONFORME:

  
**Nigel B. Samonte**  
Signature over Printed Name and position of Authorized Representative

Received copy of J.O.:

**Oct 7 2021**

Date