



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
 Philhealth Regional Office IVA
 Lucena Grand Central Terminal, Brgy. Haying Dupay, Lucena City
 Call Center (02) 8441-7442 | Contact Number (042) 373-7554
 www.philhealth.gov.ph | region4a@philhealth.gov.ph



UNIVERSAL HEALTH CARE

PURCHASE ORDER

OFFICE/DEPARTMENT: MSD-Admin

Supplier: **MAKATI MICROSHOP**
 Address: Unit G25 Valero Plaza, 124 Valero St., Salcedo Village,
Makati City
 Tel/Fax No.: (02) 8817 9353
 Supplier Registered with: Security and Exchange Commission

PO No. **20-01-109**

Date: **December 10, 2020**

Terms of Payment: COD
 Mode of Procurement: local shopping

Please deliver to this office within 15 days from receipt hereof of the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	36	ctdg	RIBBON FOR EPSON LQ2180/LQ2190, 24PINS	830.00	29,880.00
					29,880.00
			Less Taxes: 5% VAT	1,333.93	
			1% EWT	266.79	1,600.72
			TOTAL AMOUNT		28,279.28
			Purchase Request No: 2020-01-065		
			Date: 23-Jul-20		

Terms & Conditions

- The agency shall impose equivalent to 1.10 of 1 percent of the total value of the undelivered order for each day of delay as liquidated damages.
- If the date of receipt of the Purchase Order (PO) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or email.
- Delivery of the above item(s) shall be made within the delivery period from Mondays to Fridays 8am to 5pm. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. All item(s) shall be delivered and accepted by the Property and Supply Unit at Philhealth Regional Office IV-A, Lucena Grand Central Terminal, Brgy. Haying Dupay, Lucena City.
- Delivery Receipt and Sales Invoice shall be required to one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled Regulation of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of director or employees, or create the appearance of a conflict of interest.

Very truly yours,

BENJIE A. CUVINAR
 OIC, MSD

Certified Budget Available:	Funds Available in the amount of	29,880.00	APPROVED:
MA. PAMELA B. LEYNES Fiscal Examiner A	ARON R. RIANO Fiscal Controller IV		ARLAN M. GRANAZI ARVP, PRO IVA
With in the COB: 2020 COB	Expense Code: 5020301002	Budget: 29,880.00	Remarks:
Conforms:			Received Copy of PO
Signature over Printed Name and Position of Authorized Representative			Date



