Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office IV-A
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
Call Center (02) 8441-7442 | Contact Number (042) 373-7554
www.philhealth.gov.ph | regionalrephilhealth.gov.ph

PURCHASE ORDER

OFFICE/DEPARTMENT: MSD-Admin

Supplier:	PHILIPPINE DUPLICATORS INC.	PO No.:	20-01-063
Address:	CC Building KM 14, West Service Road, Edison Avenue, Brgy. Merville Parañaque City	Date:	September 10, 2020
Tel No.:	(2) 822 ...	Terms of Payment:	on account
Supplier Registered with:	Securities and Exchange Commission	Mode of Procurement:	Direct Contracting

Please deliver to this office within 30 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	4	ctdg	Ink Cartridge, for Gestetner Copy Printer DX4542, Black	1,350.00	5,400.00
					5,400.00
			Less Taxes: 5% VAT	241.07	
			1% EWT	48.21	289.28
				TOTAL AMOUNT	5,110.72
			Purchase Request No: 2020-01-020 / 2020-01-060 Date: March 16, 2020 / July 9, 2020		

[illegible]

Very truly yours,

BENJIE A. CUVINAR
OIC, MSD

Funds Available: Fikling MA. PAMELA B. LEYNES Head, Ex... 2020-... 5,400.00	Funds Available in the amount of 5,400.00 ARON R. RIANO Fiscal Controller IV	APPROVED EDWIN M. ORIÑA, M.D RVP, PRO IV-A
Conforme: Pamela A. Corozo Signature over Printed Name and Position of Authorized Representative		Received Copy of PO: 9-18-20 Date

philhealthofficial | teamphilhealth | actioncenter@philhealth.gov.ph

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Notice to Proceed

September 17, 2020

MS. PAMELA CEREZO
OIC - Legazpi City Showroom
Philippine Duplicators Inc.
CCP Bldg. KM 14
West Service Road Edison Avenue
Brgy. Merville Parañaque City

Dear Ms. Cerezo:

The attached **Purchase Order no. 20-01-063** having been approved, notice is hereby given to **Philippine Duplicators Inc.**, that the contract for the **supply and delivery of IT supplies** for PRO IVA shall commence on September 18, 2020

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule stated in the Contract.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to PhilHealth Region IV A.

Very truly yours,

EDWIN M. ORIÑA, M.D.
RVP PRO IVA

I acknowledge receipt of this Notice on 9-18-20

Name of the Representative of the Bidder: Pamela N. Cerezo

Authorize Signature:

Republic of the Philippines
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PhilHealth Regional Office IVA
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
[illegible] Contact Number (042) [illegible]
www.philhealth.gov.ph | [illegible]@philhealth.gov.ph

UNIVERSAL HEALTH CARE

Notice of Award

August 18, 2020

MS. PAMELA N. CEREZO
OIC-Legazpi City Showroom
Philippine Duplicators Inc.
CCC Bldg. KM 14
West Service Road Edison Avenue
Brgy. Merville, Parañaque City

Dear Ms. Cerezo:

Please be informed that your price quotation for the **supply and delivery of IT supplies for PRO IVA with details listed below,** at a contract price of **FIVE THOUSAND FOUR HUNDRED PESOS ONLY (₱ 5,400.00)** is hereby accepted.

Item/Description	Quantity	Quoted Price
Ink cartridge (for existing units of printers) for Gestetner copy printer for DX4542 Black	3 cartridges	₱ 4,050.00
	1 cartridge	₱ 1,350.00

Very truly yours,

EDWIN M. ORIÑA, M.D.
RVP, PRO IVA

Conforme: 9/12/20
Name: Pamela N. Cerezo
Position: OIC-Legazpi City
Date: 9-8-20

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APPROVED BUDGET FOR THE CONTRACT (ABC)
PROCUREMENT OF OFFICE SUPPLIES
within PRO IVA

ABC No. 2020 - 001
Date: 7/8/2020

Contract Duration: CY 2020

ITEM NO. (a)	DESCRIPTION (b)	QTY (c)	UNIT (d)	CURRENT MARKET PRICE (e)	No. Of Days/Nights (If Applicable) (f)	Sub-Total (g)=[(c) (e) (f)]	5% Contingency for Price Escalation (h)=[(g) (5%)]	TOTAL COST (i) =(g)+(h)
1	INK CARTRIDGE (For Existing units of Printers)_for GESTETNER COPY PRINTER FOR DX4542 BLACK	3	Cart	1,417.50		4,252.50		4,252.50
2	TONER CARTRIDGE (For Existing units of Printers)_for Fuji Xerox Printer, 4622DN	50	Cart	17,640.00		882,000.00		882,000.00
3	TONER CARTRIDGE (For Existing units of Printers)_for ID Badge, EVOLIS PRIMACY DUPLEX CARD	1	Cart	14,000.00		14,000.00		14,000.00
4	TONER CARTRIDGE (For Existing units of Printers)_for Kyocera Digital Copier Taskalfa 3500I	6	Cart	14,000.00		84,000.00		84,000.00
5	TONER CARTRIDGE (For Existing units of Printers)_for Kyocera FS4100DN	30	Cart	14,000.00		420,000.00		420,000.00
TOTAL								1,404,252.50

Prepared by:	Certified Funded in COB	Recommended by:	Approved:
JOSEPH ADRIAN R. REJANO	ARON R. RIANO	BENJIE A. CUVINAR	EDWIN M. ORIÑA, M.D.
AO III	Head, FMS	OIC, MSD	RVP, PRO IVA

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UNIVERSAL HEALTH CARE

APPROVED BUDGET FOR THE CONTRACT

<u>Procurement of IT SUPPLIES</u>
Name of the Project

<u>Philhealth Regional Office IVA</u>
Location of the Project

ABC No. 2020 - 011C
Date: 3/9/2020

Contract Duration: ____________

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS (COST OF SUPPLY, INFLATION, CURRENCY VALUATION ADJUSTMENT)		TOTAL COST	UNIT COST
								%	value		
1	Ink Cartridge, for DX4542 Black	1	cart	1,417.50						1,417.50	
2	Ink Cartridge, HP 934xl	9	cart	1,890.00						17,010.00	
3	Ink Cartridge, HP 680, black	11	cart	424.02						4,664.22	
4	Ink Cartridge, HP 680, black	11	cart	424.02						4,664.22	
5	Ink Cartridge, HP GT 5820 Black	1	cart	357.00						357.00	
6	Ink Cartridge, HP GT 5820 Cyan	1	cart	357.00						357.00	
7	Ink Cartridge, HP GT 5820 Magenta	1	cart	357.00						357.00	
8	Ink Cartridge, HP GT 5820 Yellow	1	cart	357.00						357.00	
9	Maintenance Kit, Generic	3	set	30,000.00						90,000.00	
10	Ribbon, for LQ2180/2190	4	spool	4,000.00						16,000.00	
11	Ribbon, for OKI ML1120	6	spool	4,000.00						24,000.00	
12	Thermal Paper, for Epson TM-T82ii	100	roll	121.28						12,128.00	
13	Toner Cartridge, for Fuji Xerox Docuprint P455	2	cart	14,000.00						28,000.00	
14	Toner Cartridge, for HP CC364A, Black	1	cart	10,027.50						10,027.50	
15	Toner Cartridge, HP CE390A	7	cart	8,075.34						56,527.38	
16	Toner Cartridge, for HP Laserjet PRO M102a (17a)	2	cart	2,310.00						4,620.00	
17	Toner Cartridge, CF283A	15	cart	3,403.79						51,056.85	

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APPROVED BUDGET FOR THE CONTRACT

Procurement of IT SUPPLIES
Name of the Project

Philhealth Regional Office IVA
Location of the Project

ABC No. 2020 - DHC
Date: 8/9/2020

Contract Duration: ____________

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS (COST OF SUPPLY, INFLATION, CURRENCY VALUATION ADJUSTMENT)		TOTAL COST	UNIT COST
								%	value		
18	Toner Cartridge, HP CF214A	4	cart	13,492.50						53,970.00	
19	Toner Cartridge, for HP 37A	30	cart	11,025.00						330,750.00	
20	Toner Cartridge, for HP 79A	5	cart	2,682.75						13,413.75	
21	Toner Cartridge, for Kyocera Digital Copier Taskalfa 3500I	3	cart	14,000.00						42,000.00	
22	Toner Cartridge, for Kyocera FS4100DN	15	cart	14,000.00						210,000.00	
23	Toner Cartridge, for New Printer Model, Colored	7	cart	11,550.00						80,850.00	
24	Toner Drum, Network Pritner Drum for Xerox 4600	7	cart	15,750.00						110,250.00	
TOTAL								PhP		1,162,777.42	-

Prepared by:
ALLAN JEFFREY F. DATINGUINOO
Clerk III

Certififed Funds Available:
ARON R. RIANO
FMS HEAD

Recommended by:
BENJIE A. CUVINAR
OIC, MSD

Approved:
EDWIN M. ORIÑA,M.D.
RVP - PRO IVA