Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office IVA
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
Call Center (02) 8441-7442 | Contact Number (042) 373-7554
www.philhealth.gov.ph | region4a@philhealth.gov.ph

UNIVERSAL HEALTH CARE

PURCHASE ORDER

OFFICE/DEPARTMENT: MSD-Admin

Supplier: **LUCKY BOOKSTORE** PO No. **20-01-048**
Address: 139 Quezon Avenue, Lucena City Date: **August 7, 2020**
Tel.Fax No.: (042) 710 5588 / 4268 Terms of Payment: on account
Supplier Registered with: Department of Trade and Industry Mode of Procurement: local shopping

Please deliver to this office within 30 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	10	roll	ADHESIVE TAPE_size: 2" double sided with foam	165.00	1,650.00
2	4	roll	ADHESIVE TAPE_size: 2" double sided without foam	50.00	200.00
3	50	pc	BALLPOINT PEN_frontline ballpen with string and stand	15.00	750.00
4	2	pad	POST-IT FLAG_Small Flags (Eartag)	28.00	56.00
5	10	pad	POST-IT FLAG_Small Flags (Sign Here),1 x1.7	65.00	650.00
6	5	pad	POST-IT FLAG_Standard Flags	35.00	175.00
7	5	box	PUSH PIN_Hammer head type, assorted colors, 100's/box	24.00	120.00
8	10	pc	RING BINDER_RING BINDER, size: 3/4 x 44, (3/4' x 44') Medium, plastic assorted colors	17.00	170.00
9	15	pc	RING BINDER_size: 1 (1' x 44'), Large. plastic, assorted colors	30.00	450.00
10	15	pc	RING BINDER size: 1/2 (1/2' x 44'). Small, plastic, assorted colors	10.50	157.50
					4,378.50
			Less Taxes: 5% VAT	195.47	
			1% EWT	39.09	234.56
				TOTAL AMOUNT	4,143.94
			Purchase Request No: 2020-01-055 Date: 7-Jul-20		

Terms & Conditions:

1. The agency shall impose equivalent to 1/10 of 1 percent of the total value of the undelivered order for each day of delay as liquidated damages.
2. If the date of receipt of the Purchase Order / PO by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or email.
3. Delivery of the above item(s) shal be made within the delivery period from Mondays to Fridays 8am to 5pm. Supplier are advised to inform Procurement Section atleast two (2) days before the delivery. All item(s) shall be delivered and accepted by the Property and Supply Unit at Philhealth Regional Office IV-A, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City.
4. Delivery Receipt and Sales Invoice shall be required to one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

BENJIE A. CUVINAR
OIC, MSD

Certified Budget Available:	Funds Available in the amount of: 4,378.50	APPROVED:
MA. PAMELA B. LEYNES Fiscal Examiner A	**ARON R. RIANO** Fiscal Controller IV	**EDWIN M. ORIÑA, M.D.** RVP, PRO IVA
With in the COB: 2020 COB Expense Code: ~~[illegible]~~ 5020301001 Budget: 4,378.50 Remarks:		
Conforme: Annaliza M. Santos Signature over Printed Name and Position of Authorized Representative		Received Copy of PO: 8/12/2020 Date