Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office IVA
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
Call Center (02) 8441-7442 | Contact Number (042) 373-7554
www.philhealth.gov.ph | region4a@philhealth.gov.ph

PURCHASE ORDER

OFFICE/DEPARTMENT: MSD-Admin

Supplier: **PHILIPPINE DUPLICATORS INC.**
Address: C.P. Bldg. KM 14, West Service Road Edison Avenue, Brgy. Merville, Parañaque City
Tel/Fax No.: (02) 822 2601 - 08
Supplier Registered with: Security and Exchange Commission

PO No.: **20-01-032**
Date: **July 20, 2020**
Terms of Payment: on account
Mode of Procurement: direct contracting

Please deliver to this office within 30 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION		UNIT PRICE	TOTAL AMOUNT
1	2	pc	Master Roll, Gestetner Copier (CPMT25)		6,363.00	12,726.00
2	19	ctdg	Gestetner Ink CPI13		2,325.00	44,175.00
						56,901.00
				Less Taxes: 5% VAT	2,540.22	
				1% EWT	508.04	3,048.26
					TOTAL AMOUNT	53,852.74
			Purchase Request No: Date:	2020-01-017 13-Mar-20		

Terms & Conditions:

1. The agency shall impose equivalent to 1/10 of 1 percent of the total value of the undelivered [illegible] for each day of delay as liquidated damages.
2. If the date of receipt of the Purchase Order (PO) by the [illegible] indicated, it shall be deemed received on the date it was acknowledged or have been received by a representative either through fax or email.
3. Delivery of the above item(s) shall be made within the delivery period from Mondays to Fridays 8am to 5pm. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. All items shall be [illegible] and accepted by the Property and Supply Unit at PhilHealth Regional Office IV-A, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City.
4. Delivery Receipt and Sales Invoice shall be required to [illegible] complete delivery of the goods.
5. Defective, [illegible] or non compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back up unit in case of repair.
6. The contracting parties undertake to comply with Office Order No. 0018 [illegible] Revocation of PhilHealth No Gift Policy (Revision 2) which is deemed incorporated into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

BENJIE A. CUVINAR
OIC, MSD

Certified Budget Available:	Funds Available in the amount of	56,901.00	APPROVED:
MA. PAMELA B. LEYNES Fiscal Examiner V	ARON R. RIANO Fiscal Controller IV		EDWIN M. ORIÑA, M.D. RVP, PRO IVA
Allotment Class: 2020 COB Expense Code: 5020301001 Budget: 56,901.00 Remarks:			
Conforme: Signature over Printed Name and Position of Authorized Representative			Received Copy of PO: July 28, 2020 Date

PHILHEALTH REGION IVA
Procurement Unit
RECEIVED
AUG 04 2020
ALLAN JEFFREY DATINGUINOO
Name & Signature