Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office IVA
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
Call Center (02) 8441-7442 | Contact Number (042) 373-7554
www.philhealth.gov.ph | region4a@philhealth.gov.ph

UNIVERSAL HEALTH CARE

PURCHASE ORDER

OFFICE/DEPARTMENT: MSD-Admin

Supplier: **LUCKY BOOKSTORE** PO No. 20-01-011
Address: 139 Quezon Avenue, Lucena City Date: 6-5-2020
Tel.Fax No.: (042) 710 5588 Terms of Payment: on account
Supplier Registered with: Department of Trade and Industry Mode of Procurement: local shopping

Please deliver to this office within 45 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	15	packet	BATTERY Dry Cell, 1.5 volts, Premium/Ultra/Super Alkaline/Alkaline/, size AAA, No Mercury and Cadmium Added, 2 pcs/blister pack	58.00	870.00
2	175	pc	CORRECTION TAPE disposable, dispensing mechanism: variable clutch, dispensing system: single line tape, with mechanism for adjustment/rewinding, color: white opaque, does not leave shadows on photocopies or fax copies, side applicator allows user to see errors being corrected, 5mm x 60(min)	18.50	3,237.50
3	500	pc	DATA FILE FOLDER with finger ring and clear plastic pocket for labels, material: chipboard (2mm thick) leatherette paper and/or polypropylyne (PP) material made of linen design for outside cover, coated paper for inside cover including spine portion, size: 75mm x 230mm x 380mm (3" x 9" x 15") assorted colors: Red, Green, Blue and Maroon	82.00	41,000.00
4	4	box	ENVELOPE for A4 size documents, kraft, 229mm x 324mm, min. weigh	490.00	1,960.00
5	2	pc	FLAG Satin material, big	240.00	480.00
6	35	pack	FOLDER TAGBOARD, for legal size papers/documents, 0.342mm thickness, 240mm x 365mm, smooth finish and non-blot on both sides, 100 pcs/pack	340.00	11,900.00
7	10	pc	GLUE All purpose in jar with applicator, mn. of 200 grams	32.50	325.00
8	70	book	RECORD BOOK 300 pages, 215mm x 275mm, 55gsm., smythe sewn, w/ 'Official Record Book' printing	108.00	7,560.00
9	40	box	RUBBER BAND Size-18, transparent, approx. 445 g./box	120.00	4,800.00
10	14	pc	SIGN PEN Black, liquid/gel ink, 0.5mm needle tip	18.50	259.00
11	35	pad	STICK-ON NOTE PAD 3"x3", 76mm x 76mm (3x3), 70 gsm (min), 100 sheets per pad, assorted colors	32.00	1,120.00

12	300	roll	TAPE TRANSPARENT, Size: 1 (24mm) 50M	12.50	3,750.00
13	10	roll	ADHESIVE TAPE size: 1" double sided with foam	48.00	480.00
14	4	roll	ADHESIVE TAPE size: 2" double sided without foam	50.00	200.00
15	50	pc	BALLPOINT PEN frontline ballpen with string and stand	15.00	750.00
16	7	packet	BATTERY Rechargeable AA, 2500NiMH, 2 pcs/pack	345.00	2,415.00
17	7	packet	BATTERY Rechargeable AAA, 1000NiMH, 2 pcs/pack	355.00	2,485.00
18	25	jar	GLUE White, 473ml	205.00	5,125.00
19	300	pc	LAMINATING FILM 70mm x 100mm, 250 Micron,	1.20	360.00
20	4	pack	PHOTO PAPER Glossy A4, 10s/pack	45.00	180.00
21	2	pad	POST-IT FLAG Small Flags (Eartag)	28.00	56.00
22	10	pad	POST-IT FLAG Small Flags (Sign Here),1x1.7	65.00	650.00
23	5	pad	POST-IT FLAG Standard Flags	35.00	175.00
24	600	pc	SIGN PEN 0.7, blue, gel type	18.50	11,100.00
25	10	pack	STICKER PAPER A4, 10 pcs/pack	32.00	320.00
26	25	bundle	TIME CARD for Amano/Iwata bundy clock 85mm x 190mm (3-3/8') x 7 1/2') imported 14 pts. tagboard, offset process, two sides printing, 100 pcs/pack	95.00	2,375.00
27	4	box	TRANSPARENCY FILM for OHP/PPC, 210mm x 297mm, (A-4), 100s/box	245.00	980.00
					104,912.50
			Less Taxes: 5% VAT	4,683.59	
			1% EWT	936.72	5,620.31
				TOTAL AMOUNT	99,292.19
			Purchase Request No: 2020-01-021 / 2020-01-022 **Date:** 16-Mar-20		

Terms & Conditions

1. The agency shall impose equivalent to 1/10 of 1 percent of the total value of the undelivered order for each day of delay as liquidated damages
2. If the date of receipt of the Purchase Order / PO by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or email
3. Delivery of the above item(s) shal be made within the delivery period from Mondays to Fridays 8am to 5pm. Supplier are advised to inform Procurement Section atleast two (2) days before the delivery. All item(s) shall be delivered and accepted by the Property and Supply Unit at Philhealth Regional Office IV-A, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
4. Delivery Receipt and Sales Invoice shall be required to one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office Order No. 0018-2015 entitled Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directorsor employees, or create the appearance of a conflict of interest.

Very truly yours,

BENJIE A. CUVINAR
OIC, MSD

Certified Budget Available:	Funds Available in the amount of:	104,912.50	APPROVED:
MA. PAMELA B. LEYNES Fiscal Examiner A	**ARON R. RIANO** Fiscal Controller IV		**EDWIN M. ORIÑA, M.D.** RVP, PRO IVA
With in the COB: 2020 COB Expense Code: 5020301001 Budget: 104,912.50 Remarks:			
Conforme: Annaliza M. Vargas Signature over Pinted Name and Position of Authorized Representative			Received Copy of PO: 6-1-2020 Date