

2-4-2020  
LME-DASIA



**JOB ORDER**  
 (Non - Inventoriable Items)  
 OFFICE/DEPARTMENT: MSD-GSU

Supplier: **GENCARS SAN PABLO, INC.** Work Order No.: 20-03-014  
 Address: Colagio Ave., Brgy I-A, San Pablo City, Laguna Date: August 4, 2020  
 Tel. Fax No.: 049 562 9996 Term of Payment: On account  
 Supplier Registered with: DTI Mode of Procurement: Direct Contracting

Please deliver to this office within 30 days upon approval .  
 Note: Additional N/A working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			<b>PMS 40,000 kms reading of Isuzu Crosswind XUV-AT, Model TBR-XUV-AT 4X2 AC-2017, CS3654 (19-0817MV0102004)</b>		
			<b><u>Parts/Materials:</u></b>		
1	5	ltrs.	Engine oil		1,480.00
2	1	pc.	Oil filter		1,185.00
3	1	pc.	Fuel filter		465.00
4	1	pc	Air filter		708.00
5	2	pcs	Differential oil		900.00
6	2	pcs	Transmission oil		592.00
7	2	pcs	Brake fluids		304.00
8	1	pc.	Power steering fluid		331.00
9	1	pc.	Grease		207.00
10	1	pc.	Drain washer		45.00
11	1	pc.	Brake cleaner		260.00
12	1	pc	Sand paper		15.00
3	1	lot	Shop materials		250.00
			***nothing follows***		
					6,742.00
			Less Taxes: VAT 5%	300.98	
			EWT 1 %	60.20	361.18
					<b>6,380.82</b>
			<b><u>Labor : Work scope perform 40,000kms PMS</u></b>		
15	1	lot	Change oil/ oil filter		
16	1	lot	Major tune up adjust valve clearance replace fuel filter/ air filter/air filter/ drain fuel sedimentor		
17	1	lot	Pull out 4wheels		
18	1	lot	Tighten body bolts / nuts		2,800.00





Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
 PhilHealth Regional Office IVA  
 Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City  
 Call Center (02) 8441-7442 | Contact Number (042) 373-7554  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph) | [region4a@philhealth.gov.ph](mailto:region4a@philhealth.gov.ph)



19	1	lot	Change all fluids		
20	1	lot	Change trans. Oil & diff. oil		
21	1	lot	Repack frontwheel bearing		
22	1	lot	Change radiator coolant		
			***nothing follows***		
					2,800.00
			Less Taxes: VAT 5%	125.00	
			EWT 2 %	50.00	175.00
					2,625.00
			Job Request no. 2020-02-008 dated 3/26/2020	<b>NET AMOUNT:</b>	<b>9,005.82</b>

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 or one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. All item/s shall be delivered and accepted by the Procurement Section at PRO IV-A, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.
- The contracting parties undertake to comply with Office Order No. 0018-2015 entitled Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

**BENJIE A. CUVINAR**  
 OIC, MSD

Certified Budget Available: <b>MA. PAMELA B. LEYNES</b> Budget Officer/Designate		Funds Available in the amount of: <u>9,542.00</u>  <b>ARON R. RIANO</b> Fiscal Controller IV	APPROVED:  <b>EDWIN M. ORIÑA, M.D.</b> RVP, PRO IVA
With in the COB: <u>2020-COB</u> Expense Code: <u>5 02 13 060</u> Budget: <u>9,542.00</u> Remarks:	CONFORME:  Signature over Printed Name of Supplier / Representative		
Received copy of J.O. on <u>8/11/2020</u> Date			

