

REPUBLIC OF THE PHILIPPINES  
**Philippine Health Insurance Corporation**  
 709 CityState Center Bldg.  
 Shaw Blvd. Brgy. Oranbo, Pasig City  
 Telefax No. 8637-3158  
**PURCHASE ORDER**

Supplier: HRI MARKETING Purchase Order No.: 03-013-20  
 Address: Unit B 13-16 Doña Anita Bldg. 284 E, Rodriguez Sr. Ave. Quezon City Date: April 16, 2020  
 Tel.Fax No.: 02-7262065/02-4153155 Term of Payment: C.O.D  
 Supplier Registered with PHILHEALTH Mode of Procurement: Emergency Purchase

BAC-GS Resolution No. 02, s. 2020  
 & GPPB Resolution No. 03, s. 2020

Please deliver to this office within As per schedule from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	200	cases	Green Cross Alcohol 70% w/ Moisturizer 500 ml Packing: 24 bottles /case @ P64.80 per piece Total = 24 pcs / box x 200 cases = 4,800 bots.	1,555.20	311,040.00
					311,040.00
			LESS: EWT 1% 2,777.14 GMP 5% 13,885.71		16,662.85
					<b>294,377.15</b>
			PR # 20-0024 dtd. 03-03-20		

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- In all cases, the request for extension should be submitted before the lapse of the original delivery date. The maximum allowable extension shall not be longer than the initial delivery period as stated in the original contract.

Very truly yours,

ATTY. MARY GRACE G. DELOS SANTOS

Atty. IV, Acting Division Chief - SBAC

Certified Budget Available:	Funds Available in the amount of:	Php311,040.00	APPROVED:
<u>EDITHA Q. RAMASTA</u> Fiscal Controller IV	<u>MARIA AILEEN S. MAGSINO</u> Fiscal Controller III		<u>BGEN RICARDO C. MORALES, AFP (RET) FICD</u> President and Chief Executive Officer HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>2020</u>	Expense Code: <u>1003069 / 56710</u>	Budget: <u>P 311,040.00</u>	
Remarks: <u>Charge to Disaster S. Impgn. C. Indig. 1/16</u>			
CONFORME:	<u>Jane B. Banaag</u> Signature over Printed Name and Position of authorized representative	Received copy of P.O.:	<u>4/21/20</u> Date

20040070