

WINDMILLS & RAINFOREST GALLERIES, INC.

60 Scout Borromeo South Triangle Diliman, Quezon City
Tel. Nos/ 425-1120; 928-8855 E-mail: windmills_rieza@yahoo.com

RESERVATION AGREEMENT

This RESERVATION AGREEMENT made and entered into by and between:

WINDMILLS & RAINFOREST GALLERIES, INC., a corporation engaged in the business of providing special events place with catering duly organized and existing under Philippine laws with business address at 60 Scout Borromeo, South Triangle Diliman, Quezon City, hereinafter referred to as the "SERVICE PROVIDER;

and

PHILIPPINE HEALTH INSURANCE CORPORATION, a government agency with office address at 145 Mother Ignacia St. Brgy. South Triangle, Diliman, Quezon City, represented in this act by its Vice President, **GILDA SALVACION A. DIAZ,** hereinafter referred to as **PHILHEALTH;**

WHEREAS, the SERVICE PROVIDER is the owner of the events place known as **WINDMILLS & RAINFOREST** with catering services doing business in Quezon City;

WHEREAS, **PHILHEALTH** is in need of services within the competence of the SERVICE PROVIDER;

Now, therefore, for and in consideration of the foregoing premises, the parties hereto hereby agreed as follows:

I. BANQUET REQUIREMENT

The SERVICE PROVIDER hereby undertakes to provide the following services:

A. VENUE

The SERVICE PROVIDER shall make available to **PHILHEALTH** the East and West Wing of the events place known as **WINDMILLS & RAINFOREST** located at 60 Scout Borromeo South Triangle, Diliman, Quezon City complete with air-conditioning and sound system with dedicated operators and technicians.

B. DATE OF ENGAGEMENT: December 13, 2019 -5:00 p.m. to 9:00 p.m.

C. CATERING SERVICES:

The SERVICE PROVIDER shall provide proper banquet and dining equipment complete with uniformed waiters/waitresses and full meal buffet of food and drinks specified as follows:

W. Rieza

MENU

Soup and Salad Bar:

SEAFOOD CHOWDER
CAESAR'S SALAD
KANI MANGO SALAD

Main Courses:

CHAP CHAE
BEEF IN MUSHROOM SAUCE
CHICKEN TERIYAKI
PORK RIBS IN BBQ SAUCE
FISH TEMPURA
SPRING UBOOD ROLLS
PLAIN RICE

DESSERTS:

BUCO PANDAN SALAD
FRESH FRUITS
HALO-HALO BUFFET

BOTTOMLESS DRINKS: ASSORTED SOFT DRINKS
ICE TEA
BREWED COFFEE/ HOT TEA

II. SERVICE RATES

RATE PER PERSON - P760.00 /PER PERSON
NO. OF GUESTS - 325 PAX

TOTAL CHARGES - P 247,000.00 (VAT INCLUSIVE)

OTHER ADDITIONAL CHARGES

• EXCESS PERSON CHARGE

If actual number of attendees exceeds the guaranteed number of persons, additional charge at P760.00 per person plus 10% surcharge shall be billed.

• GUARANTEED NUMBER OF GUESTS

Wash down of booking will not be entertained upon signing of contract. Should the client wish to arrange for additional number of guests, request should be made 48 hours prior to the date of event.

• LEFT OVER FOOD

No brown bagging, take out/home of buffet left over is allowed.

DAMAGES.

Should there be any damage to the premises OR equipment of the venue during your event, the cost of the said damage repair or replacement will be charged to PHILHEALTH.

OTHERS

Extra charges such as additional food must be paid in cash by the guest, unless pre-arranged by the organizer.

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III. BILLING ARRANGEMENT:

Only cash and company checks are accepted as payment. Checks should be payable to:

“WINDMILLS & RAINFOREST GALLERIES, INC.”

PHILHEALTH shall give the SERVICE PROVIDER a Certificate of Availability of Funds (CAF) or Letter of Authorization together with this Agreement. All bills must be settled within 15 days from receipt of billing statement.

IV. CANCELLATION POLICY

Cancellation made 10 days or more prior to the event shall be subject to penalty equivalent to 20% of the total bill.

Cancellation made within 5 days before the event shall be subject to penalty equivalent to 50% of the total bill.

In the event of non-performance due to the following reasons: consequence of war, change statutes of the Philippine Government, strikes, riots and other civil disturbances, typhoons, floods, natural calamities and other Acts of Nature, fire or such other conditions and events beyond our control, the SERVICE PROVIDER SHALL NOT be responsible for failure to execute obligations specified herein directly and indirectly.

PHILHEALTH herein understands and agrees that the SERVICE PROVIDER shall not in any way be responsible or liable for any loss, damage or injuries caused to or sustained by PHILHEALTH or its guests by reason of causes beyond the SERVICE PROVIDER'S control, including but not limited to robbery, theft, pilferage, fire, flood or any contingency of whatsoever kind or nature.

V. The person or persons signing for and in behalf of PHILHEALTH shall be personally, jointly and severally liable to the SERVICE PROVIDER for the payment of the obligation herein incurred for the services herein provided.

PHILIPPINE HEALTH INSURANCE
CORPORATION

TIN: 003-505401-024

By:


GILDA SALVACION A. DIAZ

Vice President

PhilHealth Regional Office, NCR

WINDMILLS & RAINFOREST
GALLERIES, INC.

TIN: 212-254-071-000

By:


LEONORA S. RIEZA

General Manager