



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

PhilHealth Regional Office – National Capital Region
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**BIDS AND AWARDS COMMITTEE
PHILIPPINE HEALTH INSURANCE CORPORATION
NATIONAL CAPITAL REGION**

RESOLUTION NO. 48, S-2019

RESOLUTION RECOMMENDING TO THE VICE PRESIDENT OF PHILHEALTH REGIONAL OFFICE NATIONAL CAPITAL REGION (PRO NCR) AS HEAD OF THE PROCURING ENTITY, THAT THE LEASE OF VENUE FOR THE CONDUCT OF PRO NCR CUSTOMER SERVICE SKILLS AND ATTITUDE TRAINING BE AWARDED TO ARANETA HOTELS INC. (NOVOTEL MANILA ARANETA CENTER) BEING THE SECOND LOWEST CALCULATED AND RESPONSIVE QUOTATION, PURSUANT TO SECTION 53.10 OF THE REVISED IMPLEMENTING RULES AND REGULATIONS OF R.A. 9184 – LEASE OF PRIVATELY OWNED REAL PROPERTY AND VENUE.

WHEREAS, on August 29, 2019, the following documents for the conduct of PRO NCR Customer Service Skills and Attitude Training on September 6-7, 13-14, 20-21, 27-28, 2019 with an Approved Budget for the Contract of Six Hundred Sixty Seven Thousand Eight Hundred Pesos (Php667,800.00) for the venue and meals of the participants per CPO PRO NCR No. 2019-541, certified as funded in the COB 2019 by the Fund Management Section, were submitted to the Bids and Awards Committee (BAC) for its perusal, viz:

1. Endorsement of Procurement Activity
2. Justification for Late Endorsement of Lease of Venue
3. Abstract of Canvass
4. Quotation, Factor Rating and Documentary Requirements from Novotel Manila Araneta Center
5. Request for Quotation and E-mail from Seda Vertis North
6. Quotation from B Hotel
7. Certification from End-User and UP School of Labor and Industrial Relations
8. Technical Specification/Terms of Reference for the Lease of Venue
9. Purchase Request
10. Approved Budget for the Contract
11. CAF signed by end-user
12. Approved Request for the conduct of training/forum
13. Corporate Personnel Order PRO NCR No. 2019-541
14. Approved Proposal for the conduct of PRO NCR Customer Service Skills and Attitude Training
15. Approved 2019 APP Amendment

WHEREAS, the said event is included in the Amendment of Annual Procurement Plan for CY2019 under Corporate Forum via Negotiated Procurement – Lease of Real Property and Venue;

WHEREAS, based on the 2016 Revised IRR of RA 9184, request for quotation must be sent to at least three (3) venues within the vicinity of the selected location. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, based on the documents submitted by End User, they fielded to three (3) prospective private venues but only two (2) submitted their quotation for the said event, namely:

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Lease of Venue for the conduct of PRO NCR Customer Service Skills and Attitude Training





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Private Hotel	Price Offer	Factor Rating
Novotel Manila Araneta Center	Php1,500.00/pax / Php636,000.00	100%
B Hotel	Php 1,350.00/pax / Php572,400.00	-

WHEREAS, based on the Abstract of Canvass prepared by the End-User, B Hotel submitted the lowest price quotation, however, they are waitlisted. Novotel Manila Araneta Center submitted the 2nd lowest price quotation, available on the date of the event, complied with the venue requirements of end-user and documentary requirement, and it is within the Approved Budget for the Contract. Seda Hotel received the request for quotation from the end-user but all dates are pencil booked by another event and will be on 3rd waitlist;

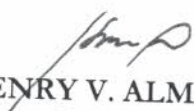
WHEREAS, UP School of Labor and Industrial Relations, a government facility, certified that it is currently unavailable. Hence, the end-user, certified that there is no government facility available and adequate for the event and no offices within the PRO NCR that is appropriate venue for the conduct of event;

WHEREAS, considering the price quotation submitted and the responsiveness of the venue as determined by the End User, Novotel Manila Araneta Center was then found to be the 2nd lowest calculated and responsive quotation with passing rate 100%;

NOW, THEREFORE, premises considered, the PRO NCR BAC resolves, to recommend to the Vice President of the Philhealth Regional Office – NCR (PRO NCR), as Head of the Procuring Entity, that the Lease of Venue for the conduct of PRO NCR Customer Service Skills and Attitude Training on September 6-7,13-14, 20-21, 27-28, 2019 be awarded to **ARANETA HOTELS INC. (NOVOTEL MANILA ARANETA CENTER)** at Six Hundred Thirty Six Thousand Pesos (Php636,000.00) for having been determined as the 2nd Lowest Calculated and Responsive Quotation, pursuant to Section 53.10 of Revised Implementing Rules and Regulations of RA 9184 – Lease of Privately Owned Real Property and Venue.

SO RESOLVED.




Signed this 4th day of September 2019 at Quezon City, Philippines.


HENRY V. ALMANON
Chairperson


NARISA PORTIA J. SUGAY, M.D.
Vice-Chairperson



Lease of Venue for the conduct of PRO NCR Customer Service Skills and Attitude Training BAC Resolution No. 48, s-2019

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ATTY. MARY GRACE G. DELOS SANTOS
Member

CPO

EVELYN L. LOPEZ, M.D.
Member

- Sining Pongdabon

JOSE SIDFRY M. PANGANIBAN
Member

[Signature]

MARY RACQUEL R. PECSON
End-User

☒ **APPROVED**
☐ **DISAPPROVED**
☐ **Others** _____

[Signature]

GILDA SALVACION A. DIAZ
Vice President & Head of Procuring Entity
PhilHealth Regional Office NCR

Date Signed: 9/5



Lease of Venue for the conduct of PRO NCR Customer Service Skills and Attitude Training

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