



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

PhilHealth Regional Office – National Capital Region  
VCP Building 68 Kalayaan Avenue, Teachers Village West, Quezon City  
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**BIDS AND AWARDS COMMITTEE  
PHILIPPINE HEALTH INSURANCE CORPORATION  
NATIONAL CAPITAL REGION**

**RESOLUTION NO. 88, S-2019**

**RESOLUTION RECOMMENDING TO THE VICE PRESIDENT OF PHILHEALTH REGIONAL OFFICE NATIONAL CAPITAL REGION (PRO NCR) AS HEAD OF THE PROCURING ENTITY, THAT THE LEASE OF VENUE FOR THE CONDUCT OF RE-ORIENTATION OF FINANCIAL ACCOUNTING AND REPORTING UTILITY (FARU) USER & SPECIAL DISBURSING OFFICER FOR PETTY CASH FUND OF PRO NCR BE AWARDED TO ARANETA HOTELS, INC. (NOVOTEL HOTEL) BEING THE LOWEST CALCULATED AND RESPONSIVE QUOTATION, PURSUANT TO SECTION 53.10 OF THE REVISED IMPLEMENTING RULES AND REGULATIONS OF R.A. 9184 – LEASE OF PRIVATELY OWNED REAL PROPERTY AND VENUE.**

**WHEREAS**, on October 15, 2019, the following documents for the conduct of Re-Orientation of Financial Accounting and Reporting Utility (FARU) User & Special Disbursing Officer (SDO) for Petty Cash Fund of PRO NCR on November 21 & 22, 2019 with an Approved Budget for the Contract of One Hundred Thirty Seven Thousand Pesos (Php 137,000.00) for the venue and meals of the participants per CPO PRO NCR No. 2019-756, certified as funded in the COB 2019 by the Fund Management Section, were submitted to the Bids and Awards Committee (BAC) for its perusal, viz:

1. Endorsement of Procurement Activity
2. Abstract of Canvass
3. Quotation, Factor Rating and Documentary Requirements from Novotel Hotel
4. Request for Quotation and Quotation from Sequoia Hotel
5. Request for Quotation received by Luxent Hotel
6. Certification from End-User re: Government Facility
7. Approved Request for the conduct of Training/Forum
8. Terms of Reference for the Lease of Venue
9. Purchase Request
10. Approved Budget for the Contract
11. CAF signed by end-user
12. Corporate Personnel Order PRO NCR No. 2019-756
13. Approved Proposal for the conduct of Re-Orientation of Financial Accounting and Reporting Utility (FARU) User & SDO for Petty Cash Fund of PRO NCR
14. Approved Request for the Conduct of Training/Forum
15. Approved APP Amendment

**WHEREAS**, the said event is included in the Amendment of Annual Procurement Plan for CY2019 under Corporate Forum via Negotiated Procurement – Lease of Real Property and Venue;

**WHEREAS**, based on the 2016 Revised IRR of RA 9184, request for quotation must be sent to at least three (3) venues within the vicinity of the selected location. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;



Lease of Venue for the conduct of Re-Orientation of FARU User & SDO for Petty Cash Fund of PRO NCR

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WHEREAS, based on the documents submitted by End User, they fielded to three (3) prospective private venues and only two (2) venues submitted their quotation for the said event, namely:

Private Venue	Price Offer	Factor Rating
Novotel Hotel	Php1,500.00/pax /Php132,000.00	93.95%
Sequoia Hotel	Php1,500.00/pax / Php132,000.00 + Php 5,000.00/day LCD Projector Charge	-

WHEREAS, based on the Abstract of Canvass prepared by the End-User, Novotel Hotel and Sequoia both submitted the lowest price quotation per pax, however, Sequoia does not comply with the venue requirements in the Terms of Reference due to non-inclusion of LCD Projector for the said activity. Novotel Hotel complied with the venue requirements of the end-user and documentary requirements and it is within the Approved Budget for the Contract. Luxent Hotel received the request for quotation of the end-user but did not submit quotation;


WHEREAS, End-User's certified that there is no Government Facility available on the date of the event;

WHEREAS, considering the price quotation submitted and the responsiveness of the venue as determined by the End User, Novotel Hotel was then found to be the lowest calculated and responsive quotation with passing rate of 93.95%;

NOW, THEREFORE, premises considered, the PRO NCR BAC resolves, to recommend to the Vice President of the Philhealth Regional Office – NCR (PRO NCR), as Head of the Procuring Entity, that the Lease of Venue for the conduct of Re-Orientation of Financial Accounting and Reporting Utility (FARU) User and Special Disbursing Officer for Petty Cash of PRO NCR on November 21 & 22, 2019 be awarded to **ARANETA HOTELS INC. (NOVOTEL HOTEL)** at One Hundred Thirty Two Thousand Pesos (Php 132,000.00) for having been determined as the Lowest Calculated and Responsive Quotation, pursuant to Section 53.10 of Revised Implementing Rules and Regulations of RA 9184 – Lease of Privately Owned Real Property and Venue.

SO RESOLVED.

Signed this 22<sup>nd</sup> day of October 2019 at Quezon City, Philippines.

  
**HENRY V. ALMANON**  
Chairperson



Lease of Venue for the conduct of Re-Orientation of FARU User & SDO for Petty Cash Fund of PRO NCR

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*[Signature]*  
**NARISA PORTIA J. SUGAY, M.D.**

Vice-Chairperson

-on leave-

**ATTY. MARY GRACE G. DELOS SANTOS**

Member

*[Signature]*  
**ALEJANDRINO T. PEREZ, JR., M.D.**

Member

*[Signature]*  
**JOSE SIDFRY M. PANGANIBAN**

Member

*[Signature]*  
**WILLIE M. BUMACOD**  
End-User

☒ APPROVED  
☐ DISAPPROVED  
☐ Others \_\_\_\_\_

*[Signature]*  
**GILDA SALVACION A. DIAZ**

Vice President & Head of Procuring Entity  
PhilHealth Regional Office NCR

Date Signed: 10/17



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