

BANQUET EVENT CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This Banquet Event Contract is entered into this 6th day of November 2019 by and between:

PHILIPPINE HEALTH INSURANCE CORPORATION, a corporation duly formed under Philippine Laws and with office address at VCP Building Block 56 Lot 11, 68 Kalayaan Avenue Teachers Village West, Quezon City, represented by MS. GILDA SALVACION A. DIAZ - Vice President - PhilHealth Regional Office NCR, herein referred to as "CLIENT".

And

THE MARQUIS EVENTS VENUE BGC INC., a Corporation duly formed under Philippine Laws and with office address at Ground Floor, Marquis Building, 34th Street, Rizal Drive, Bonifacio Global City, Taguig City, represented by MS. JAMAICA SANTOS, Sales Executive, herein referred to as "THE MARQUIS EVENTS PLACE".

WITNESSETH:

WHEREAS, PHILIPPINES HEALTH INSURANCE CORPORATION will hold their event on the 13TH of NOVEMBER 2019, 8:00 AM - 5:00 PM at SARUS BALLROOM C of THE MARQUIS EVENTS PLACE.

WHEREAS, The Marquis Events Place has accepted to be the venue for the said event as well as provide for the food and beverage requirement for the CLIENT.

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereby mutually agree to engage the services of Marquis subject to the following terms and conditions:

EVENT DETAILS:

EVENT TITLE	LGU Engagement Activity	
EVENT DATE	November 13, 2019	
EVENT PROPER TIME (START / END)	8:00 AM	5:00 PM
INGRESS TIME	6:00 AM	5:01 PM
FUNCTION ROOM	SARUS BALLROOM C	
TYPE OF SETUP	ROUND TABLES	
GUARANTEED NUMBER OF PAX	100 PAX	
TYPE OF MENU	AM SNACK, BUFFET LUNCH, PM SNACK	
MENU SELECTION	<p>AM SNACK Serving time: 9:00 AM</p> <ul style="list-style-type: none"> ➤ Chicken Quesadilla <p>BUFFET LUNCH Serving time: 11:00 AM</p> <p>Buffet Menu II</p> <p>Soup</p> <ul style="list-style-type: none"> ➤ Pancit Molo Soup ➤ Artisan Bread and Butter <p>Pasta</p> <ul style="list-style-type: none"> ➤ Smoked Fish Linguine with Asparagus Spears, Tomato, and Onion Aged Grana Padano <p>Pork Entrée</p> <ul style="list-style-type: none"> ➤ Crispy Pork Belly Red Wine Infused Liver Sauce <p>Chicken Entrée</p> <ul style="list-style-type: none"> ➤ Chicken Inasal <p>Vegetable</p> <ul style="list-style-type: none"> ➤ Taro Leaves in Coconut Reduction Lemon Grass Perfume ➤ Steamed White Rice <p>Sweet Conclusions</p> <ul style="list-style-type: none"> ➤ Ube Cheesecake ➤ Turon with langka and Vanilla Sauce ➤ Sliced Seasonal Fresh Fruits <p>PM SNACK Serving time: TBA</p> <ul style="list-style-type: none"> ➤ Fresh Lumpia with Roasted Peanut Sauce 	
RATE PER PERSON	PHP 1,500.00 NETT PER PERSON	
BEVERAGE	One Round Iced Tea during Lunch and Free Flowing Coffee & Tea	
ESTIMATED COST	PHP 150,000.00 NETT PACKAGE	
IMPORTANT NOTES:	<ol style="list-style-type: none"> 1. INGRESS AND EGRESS POLICY and PROCEDURE 2. The APMC building is strictly complying a "NON-SMOKING POLICY" within the BGC area. Guest/s of the event caught smoking will be given a violation ticket. 3. ANY CHANGES IN THE CONTRACT MUST BE IN A FORM OF EMAIL. MARQUIS TO SEND ADDENDUM TO CONTRACT. 	

FOOD AND BEVERAGE:

- **BEVERAGE: ONE ROUND ICED TEA DURING LUNCH and FLOWING COFFEE & TEA**
- Any additional will be on personal account of the guest unless authorized by signatory to be on account of the company
- Bringing in of food and beverages inside THE MARQUIS EVENTS PLACE is not allowed unless a special arrangement has been made. Corresponding corkage fees will be applicable. Waiver of the food brought in shall be required.
- Only The Marquis Events Place provides food and drink for events. Prior written agreement is required for exceptions to this. In these cases, a sum to cover the overhead costs ("corkage") shall be charged.
- The customer is fully liable for the food and drinks brought along being fit for consumption and absolves The Marquis Events Place in this respect from any claims by third parties. The Marquis Events Place undertakes no liability for the shelf life of the food which is taken away to the venue place after an event at the venue place or taken outside the venue place for private consumption.
- Please be advised that the shelf life of the food is two (2) hours only from the service time.
- **Whatever additional charges incurred during the event will be settled through cash or credit card right after the event.**

The Marquis Events Place shall provide for the following set up:

1. Rectangular table set up at the Pre-function area for Registration
2. Round tables setup: 100 persons
3. Use of LCD Projector and Screen
4. Use of In-House Public Address System
5. Two wireless microphones
6. Electrical provision of 50 amperes, in excess of which minimal fee shall be charged
7. Sixteen (16) complimentary car pass
8. Basic stage setup
9. Standard Floral Centerpiece

INGRESS AND EGRESS POLICY

PROTECTION FROM THE PROPERTY DAMAGE

SP (Service Provider) is prohibited from dragging heavy equipment along any kind of surface floorings inside the facility. The use of trollies, dolly carts, pushcarts or manual lifting is strongly encouraged. All equipment should be set down slowly on the floor to avoid damage to all kinds of surface floorings and extra care and attention is necessary if dealing with carpeted and marble flooring.

SP must provide protective floor pads for any steel footings of truss works, stage, tents, and the likes. SP vehicle for Ingress should bring their own ramp and floor pads to avoid any damages to areas of ingress.

Carpentry works such as painting, welding, drilling, sawing, or hammering inside the facility is strictly prohibited. All decors and props must be pre-fabricated prior to ingress and ready for assembly.

SP's Set-Up and Installation of Engager's Collaterals and Decorations/Props

The use of tacks, staples, pins, nails, glues, double adhesive tape, mounting tape, duct tape, packing tape, scotch tape and the likes on walls, columns, ceilings and doors are strictly prohibited; however, masking tape may be used on glass windows and wood walls.

Any props, décor, poster, curtain, banners, etc. should have its own stand that is stable and self-supporting. Additional assistance may be provided to the client upon request and must be properly coordinated with the Maintenance department.

The use of hooks and wires or nylon strings for hanging decors and drapes maybe allowed as per consultation with Marquis' Maintenance department and should be completely removed immediately after the event. Hanging is limited only to lightweight materials such as but not limited to balloons, styros, and poster and paper decors.

Ceiling and Wall Drapes, cloth swags must not affect air-conditioning units. Extra caution must be exercised in attaching the drapes so as not to damage the ceiling, ceiling lighting fixtures, speakers, air-conditioning units and any decorative materials attached if any.

Decors outside the venues: All equipment, props, decors, posters, and banners should be placed and displayed only within the premises of the booked venues. The management must approve the placement of these if it will be installed outside of the booked venue or at the common areas. These areas are the ff: escalator, elevator, basement, lobby, foyer, other function rooms, walkways, etc.

It is the responsibility of SP to maintain venues cleanliness during setup. Leaving hand marks, damages, set up materials, nails, staple, tapes on the floor, etc. in walls and ceiling left inside or outside and its immediate premises used and occupied by the event is strictly prohibited.

Marquis reserves the right to immediately remove any equipment, supplies, props, décor, poster or banner that violates the above stated guidelines.

The CLIENT guarantees the following:

Minimum guaranteed number of guests is 100 persons

1. All charges incurred as specified above during the event will be on the account of the CLIENT
2. Additional charges shall be on personal account of guests unless approved by the Authorized Signatory
3. The CLIENT shall assign an authorized signatory during the event for all additional charges and shall be deemed as an official expense chargeable to the CLIENT

Janina A. Pantoja

GENERAL TERMS AND CONDITIONS:

GUARANTEED NUMBER FOR MEALS: 100 persons

The CLIENT will be billed in accordance with the prescribed rate for the minimum guaranteed number of persons contracted for, regardless of under attendance or non-appearance of the expected number of guests, except CLIENT cancels the EVENT in accordance with its CANCELLATION POLICY provided herein.

In the event that the attendance exceeds the minimum guaranteed, the CLIENT shall also be billed at the same rate per person as per minimum guaranteed attendance.

The CLIENT must inform THE MARQUIS EVENTS PLACE in writing at least forty-eight (48) hours before the date of the event of any change in the minimum number of guests. In the absence of such notice and actual number of attendees exceed the minimum guaranteed number by Ten Percent (10%), THE MARQUIS EVENTS PLACE shall not in any way be held liable for the insufficiency of the quantity of food prepared.

1. **BILLING:** Payment schedule as follows:

SEND BILL ARRANGEMENT 30 DAYS UPON RECEIPT OF THE FINAL BILLING INVOICE. CLIENT SHALL PROVIDE NOTICE OF AWARD AND LETTER OF AUTHORIZATION IN SUPPORT TO THIS ARRANGEMENT.

All expenses incurred during the event and in excess of the guaranteed and other Food, Beverage, Rental, or other charges will be charged to the CLIENT.

Date of Full Payment	Amount
SEND BILL ARRANGEMENT (30) DAYS UPON RECEIPT OF THE FINAL BILLING INVOICE	PHP 150,000.00 NETT

Bank Details:

Account name: The Marquis Events Venue BGC Inc.

Account no.: 411-7-41151138-0

Type of account: Peso Checking Account

Bank name: Metropolitan Bank and Trust Company (MBTC) Fort-TFT Branch

Bank address: 7th Ave. cor 32nd St. BGC Taguig

Swift code: MBTCPHMM

For company check payments, please note that payment is subject to bank clearing policies and confirmation.

The Marquis Events Place reserves the right to charge a penalty of three (3%) percent of the amount due for late payments.

2. MISCELLANEOUS

- All contents herein are confidential; the CLIENT agrees not to disclose the contents to any one not a party to the contract.
- The Marquis Events Place has the right to terminate this agreement for any breach of contract or violation of any terms thereof.
- In the event of suit against the CLIENT to enforce collection of unpaid bills, the CLIENT shall pay; in addition to the amounts The Marquis Events Place is judged entitled to recover, Twenty-Five Per Cent (25%) of the money judgment as and by way of attorney's fees.
- Venue for any and all suits shall be the courts of competent jurisdiction of Taguig City.
- In case of conflict between provisions of this Contract and the Proposal, this Contract shall prevail.
- The Marquis Events Place will not be liable for any loss or damage of the guest/s important belongings during the event.

3. **WARRANTY:** if CLIENT is a Corporation/Partnership - the CLIENT warrants that at the time of the execution of this Contract, the performance and observation of the terms and conditions hereof are duly authorized and approved by its Board, or duly empowered approving bodies and will not conflict with or constitute a breach of its charter/authority, and that its signatory hereto has been duly authorized to enter into and execute this Contract for and on behalf of the CLIENT and that the CLIENT shall be bound hereby.

4. **FORCE MAJUERE:** Neither party shall be responsible for failure to perform this contract if circumstances are beyond their control, including, but not limited to; acts of God, shortage of commodities or supplies to be furnished by MARQUIS.

5. OVERTIME

In excess of the contracted number of hours, Php15,000.00/hour rate shall apply.

6. SAFETY AND SECURITY

The Marquis Events Place does not accept responsibility for the damage or loss of any article left in the events place prior or following a meeting and /or banquet. Arrangements may be made in advance for security of exhibits, merchandise or display items, through the Event Place. The Events Place reserves the right to require security guards for any function, at the client expense.


[Handwritten signature]

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All parties are authorized and agree to the terms of this contract. That this document consists of seven (7) pages including the last.

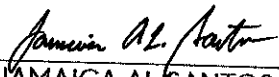
ACCEPTED AND SIGNED:

FOR AND IN BEHALF OF:
PHILIPPINE HEALTH INSURANCE CORPORATION



MS. GILDA SALVACION A. DIAZ
Vice President
PhilHealth Regional Office NCR
T: 003505401024

FOR AND IN BEHALF OF:
THE MARQUIS EVENTS VENUE BGC INC.



JAMAICA A. SANTOS
Sales Executive
THE MARQUIS EVENTS VENUE BGC INC.

NOTED BY:



JOY LOPEZ - DE GUZMAN
Director of Sales
THE MARQUIS EVENTS VENUE BGC INC.