

Purchase Order No. : 19-405  
Date : Oct. 14, 2016  
Terms of Payment : \_\_\_\_\_  
Mode of Procurement : NP/SVP

<b>NO.</b>	<b>QTY.</b>	<b>UNIT</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>TOTAL AMOUNT</b>
1	1	pc	TARP 8 x 5 ( TRAINING ON CUSTOMER RELATIONSHIP SKILLS AND MANAGEMENT/BASIC CUSTOMER SERVICE SKILLS OCTOBER 16-17, 2019 XXXXXX NOTHING FOLLOWS XXXXXXXX	1,000.00	1,000.00
<b>T O T A L</b>					<b>1,000.00</b>

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier

**ALLANODEN A. MACARIMBANG**  
Chief, Management Services Division

Atty. KHALIUZZAMAN M. MACABATO, CPA, CSEE  
 Regional Vice-President

Name and Signature of  
Supplier/Representative