Supplier	:	CROWN PAPER AND STATIONER	Purchase Order No. : 4-780		
Address	:	ILIGAN CITY	Date . 10-11-2100		
Tel/Fax	:		Terms of Payment : Of		
PR No.	:	438-19	Mode of Procurement :		
Date	:	10/9/2019	Wode of Floculement.		
			L.		

Please deliver to this Office within seven (7) working days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUN
1	15	rms	PAPER BOND, Multicopy, 70gsm,A4 210mm,500 sheets/rm	190.00	2,850.00
			Office Pro/ s-20	1	2,030.00
			XXXXX NOTHING FOLLOWS XXXXXX		
	$\vdash$				
			There are		
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-		-	Total Control of the		
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4		1-10			
-	-				
					///
-			TOTAL		2,850.00

## **Conditions:**

- 1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 2. Render your bills in triplicate copies including the original.
- 3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.
- 4 For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier

Funds available in the amount of:	Very truly yours,
ASLINAH D. ASHARY  A Rurer to Head, Fund Management Section  Approved:	ALLANODEN A. MACARIMBANG Chief, Management Services Division  Atty Khaliquuzaman M. Macabato, CPA, CSEE  Regional Vice-President
Received this P.O. Copy on:by	Conform:  Name and Signature of Supplier/Representative