Supplier	:	CROWN PAPER AND STATIONER
Address	:	ILIGAN CITY
Tel/Fax	:	<u> </u>
PR No.	:	054-19
Date	:	1/29/2019

Purchase Order No.

Date

Terms of Payment Mode of Procurement

Please deliver to this Office within seven (7) working days from receipt hereof the following:

			ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
IO.	QTY.	UNIT		35,00	280.N 350.00
1	8 10	pcs	MARKER PERMANENT PEN, black board tip, non toxic	35.00	280.00
2	8/	pcs	MARKER PERMANENT PEN,blue board tip,non toxic	18.50	240.50
3	13	pes	NOTEBOOK STENOGRAPHERS SPG Bond, 40 leaves, spiral		83,030.00
4	437	rms	PAPER MULTICOPY, A4 FOR LASER PRINTER	190.00	05,050.00
•			XXXX NOTHING FOLLOWS XXXXXX		
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-	-	3-17		English to	The state of the s
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					83,590.
					83,900.5
		-	TOTAL		00,700

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages.

2. Render your bills in triplicate copies including the original. 3. If the date of the receipt of the Purchase Order by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order.

date of the approval of the Purchase Order. 4. For imported items, IMPORTATION DOCUMENTS specifically show	ing the condition, serial numbers of the	equipment purchased, and
4. For imported items, IMPORTATION DOCUMENTS specifically show tax receipts, should be submitted by the supplier		
Funds available in the amount of:	Very truly yours,	
Funds available in the amount of.	A	
	ANODE	EN A. MACARIMBANO
ASLINAH DASHARY	Chiaf Manag	gement Services Division
Head, Fund Management Section	Giller, Manag	content out
ad		

Approved: Regional Vice-President

	Conform:
Received this P.O. Copy on:	
by:	

Name and Signature of Supplier Representative